



Complete Traffic History Checks attract a fee of **50 Revenue Units** per application. Revenue Units are governed by the Northern Territory [Revenue Units Act 2009](#) and are subject to change 1 July each year.

The Northern Territory Department of Treasury and Finance determine the value of a Revenue Unit for all Northern Territory Government Departments.

Please refer to our agency's current Fees and Charges if you are unsure of the fee associated with this request.

This fee can **NOT** be waived under any circumstances.

You must sign this form in the presence of an authorised officer. A copy of your photo ID will also need to be endorsed by an authorised officer and attached to this application. Authorised officers are NTPFES employees, interstate police officers, a Justice of the Peace or a Commissioner of Oaths. If you submit your application at a Police Station in the Northern Territory, the receiving officer will certify your ID and forward your application to the Information Access Team for you.

Please note that we can only check your history from the **Northern Territory**. If you require a check from another State or Territory, you will need to apply to that jurisdiction directly.

## Your Name and Contact Details

Ms / Mrs / Miss / Mr / Dr	(Family Name)		(Given Name)	
Maiden Name:	(Family Name)		(Given Name)	
Other Name/s (Include all names by which you are known)				
Date of Birth:		Place of Birth:		
Current Drivers Licence No.		State/ Territory of Issue		
Full Residential Address:				
Postal Address:				
Email Address				
Phone:	B/H:		A/H:	
Preferred Method of Correspondence:	<input type="checkbox"/> Electronic copy sent by email			
	<input type="checkbox"/> Hard copy sent by mail			

**Period of Residence in the Northern Territory for the last Ten (10) Years**

**Period**

**Full Address**

\_\_\_\_ / \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_ / \_\_\_\_

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**Consent**

I hereby consent to a check of records, or other information, kept by the Northern Territory Police of Australia, and release of details of any traffic infringement, or other relevant driver history information, recorded against my name to myself.

I hereby indemnify the Northern Territory of Australia, its servants and agents against all liabilities and against all actions, suits, proceedings, claims, demands, costs, and expenses whatsoever which may be taken or made in respect of the release or use hereunder of any details of any convictions, or other information purporting to either relate to or involve me.

**Print Name** \_\_\_\_\_  
(Name of Person Consenting)

**Signed** \_\_\_\_\_  
(Signature of Person Consenting)

**In the Presence of** \_\_\_\_\_  
(Print Full Name of Authorised Officer)

**Signed** \_\_\_\_\_  
(Signature of Authorised Officer)

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\_\_\_\_\_  
(Address of Authorised Officer)

**Date** \_\_\_\_\_

## Privacy

Northern Territory Police, Fire and Emergency Services (NTPFES) is collecting this information to ensure that the correct person is entitled to receive the information requested. This collection is authorised or required by the *Information Act* (NT) and/or the *Northern Territory Police Administration Act*. The information provided on this form is only used to identify the applicant for the purpose of providing the information requested. You have the right to request access to any of your personal information held by NTPFES. For more information, please contact NTPFES by telephone on (08) 8985 8930.

**This must be completed by the Receiving Officer before forwarding to the Information Access Team**

Date Application Received:

Photographic ID of Applicant Attached

Receipt Number:

Payment Amount:

Receiving Officers Name & Position (please print):

Signature of Receiving Officer:

## Payment Options

### Bank Transfer via Internet or Telephone Banking – only within Australia

Our bank details are:

National Australia Bank (NAB)

Account Name: NT Police Fire & Emergency Services

BSB: 085-933

Account Number: 187959771

Description: Applicant's/Your Name – 131142

You must also attach a copy of the transfer confirmation to this application form and send it to the Information Access Team at NT Police, Fire and Emergency Services.

### Credit Card – this is the only method of payment for overseas customers

Credit card payments can be made over the telephone. You must advise the customer service officer that you are paying for an application for a Complete Traffic History Check.

You can contact us during office hours on **(08) 8985 8930**.

### Cheque / Money Order

Cheques and money orders should be made payable to the Receiver of Territory Monies (RTM) and sent with the completed application form to the Information Access Section of NT Police, Fire and Emergency Services.

## Contact Us

Information Access Team

PO Box 39764

WINNELLIE NT 0821

Telephone: (08) 8985 8930

[police.information@nt.gov.au](mailto:police.information@nt.gov.au)