**Disaster Ready Fund Round Three 2024-25  
Project Application Form**

Please complete all sections in this form and return to the NT Emergency Service by   
**5pm Wednesday 16 April 2025** via email to: [ntdrf@pfes.nt.gov.au](mailto:ntdrf@pfes.nt.gov.au)

Applicants should refer to the DRF Round Three 2025-26 Guidelines (the Guidelines) and associated Application How-To Guide when completing this form, paying particular attention to the following:

* Applicants must submit Project Proposals through the NT Emergency Service (NTES) in accordance with section 7.2 of the Guidelines and any instructions issued by NTES.
* This form sets out the information required by NEMA and may be used to draft responses and gather information but **cannot be submitted directly to NEMA**.
* Before using this form, Applicants should also refer to   
  **https://pfes.nt.gov.au/emergency-service/disaster-ready-fund**for further details on form requirements and the submission process for Project Proposals.
* All fields are mandatory unless otherwise indicated.

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## **Application Details**

## Project Title and Description

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| **Project/ Application title** Must not include acronyms.  *(Maximum 15 words)* |  |
| **Brief project description**  Provide a succinct summary of the proposed activities and expected outcomes.   * Must be written in plain English; and * Must not include acronyms.   Note: This text **will** **be published** if the project application is successful and must be appropriate for publication.  *(Maximum 70 words)* |  |

## **Applicant and Delivery Partners**

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| **Applicant**  *May only apply for DRF funding where you have:*  *• either an Australian Business Number (ABN) or is a First Nations organisation or not-for-profit (NFP) organisation as defined in the Glossary to the Guidelines*  *and*  *• has the capacity to enter into a legally binding agreement.*  *Entities listed in section 4.3 of the Round Three DRF Guidelines cannot be Applicants.* | **Applicant Name**  *(Maximum 10 words)* |  |
| **Applicant type**  Select only one.  Refer to DRF Round Three Guideline Glossary for definitions of First Nations organisation and NFP organisation.  If you are a First Nations or NFP organisation and have an ABN, please select First Nations organisation or NFP organisation, as applicable, rather than ABN entity. | ABN entity  First Nations organisation  Not-for-profit organisation |
| Applicant sub-type | Commercial enterprise or business  Community organisation  Disability provider  Diversity organisation  First Nations organisation  Local Government body – if yes, are you:  a very remote or remote council listed at Appendix A to the Guidelines  a low rate-based council listed at Appendix B to the Guidelines  Non-government organisation  Registered charity or not-for-profit organisation  Research and/or academic body  Service provider  Social enterprise  State/Territory Government body |
| **NEMA can only accept applications where Applicants provide evidence of their Applicant type for eligibility and co-contribution purposes.**  Acceptable forms of evidence are listed below and at section 4.2 of the Guidelines. | |
| **ABN Entities Only** | |
| Provide the Applicant’s [ABN](file:///C:\Users\LW68XP\AppData\Local\Micro%20Focus\Content%20Manager\TEMP\HPTRIM.17220\Register%20for%20an%20Australian%20Business%20Number%20(ABN)%20|%20business.gov.au), where applicable  (note: all Applicants who select ABN entity as the Applicant type above must enter an ABN here and provide evidence of the ABN by attaching their [ABN confirmation advice or an extract of their ABN details](https://www.abr.gov.au/business-super-funds-charities/applying-abn/your-abn-details-abr) from [ABN Lookup](https://abr.business.gov.au/). |  |
| **First Nations Applicant Types Only** | |
| What evidence will you be providing to confirm your status as an eligible First Nations organisation?  (select one only) | Indigenous Corporation Number (ICN) – enter your ICN here: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    Office of the Registrar of Indigenous Corporations (ORIC) registration – note: evidence of registration must be attached to the application.    Declaration that the Applicant is a Traditional Owner or that the organisation is at least 51 per cent owned or controlled by Indigenous persons or the Indigenous Enterprise has 50 per cent Indigenous ownership – note: declaration must be attached to the application. |
| **Not-For-Profit Organisation Applicant Type Only** | |
| What evidence will you be providing to confirm your status as an eligible not-for-profit organisation?  (select one only) | Current Australian Charities and Not-for-profits Commission (ACNC) registration – note: evidence of registration must be attached to the application.    Constitutional documents and/or Articles of Association that demonstrate the not-for-profit character of the organisation - note: these documents must be attached to the application. |

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| **Applicant Primary Contact Details**  ***Mandatory – must be provided*** | Title: |  |
| First Name: |  |
| Last Name: |  |
| Contact Person Position:  *E.g Senior Project Officer.* |  |
| Email: |  |
| Street Address: |  |
| Postal Address: *(if different)* |  |
| Phone Number: |  |
| **Delivery Partners**  *(List any third-parties who will be contributing to the delivery of the project either financially or in-kind.* *Insert additional rows if needed. Leave blank if the Applicant will be solely responsible for project delivery).* | **Partner name** | **Partner type/subtype** |
| [Insert Partner 1 name] | [Australian Government body](https://www.finance.gov.au/government/managing-commonwealth-resources/structure-australian-government-public-sector/types-australian-government-bodies) or entity wholly funded by the Australian Government  Commercial enterprise or business  Community organisation  Disability provider  Diversity organisation  First Nations body  Individual  Local Government body  Non-government organisation  Registered charity or not-for-profit organisation  Research and/or academic body  Service provider  Social enterprise  State/Territory Government body. If yes, specify jurisdiction (e.g. NSW): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| [Insert Partner 2 name] | [Australian Government body](https://www.finance.gov.au/government/managing-commonwealth-resources/structure-australian-government-public-sector/types-australian-government-bodies) or entity wholly funded by the Australian Government  Commercial enterprise or business  Community organisation  Disability provider  Diversity organisation  First Nations body  Individual  Local Government body  Non-government organisation  Registered charity or not-for-profit organisation  Research and/or academic body  Service provider  Social enterprise  State/Territory Government body. If yes, specify jurisdiction (e.g. NSW): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| [Insert Partner 3 name] | etc |
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## **Project Location**

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| **If the project is place-based, has it been developed in consultation with local government(s) and/or affected communities, including First Nations stakeholders?** | Not applicable (not a place-based project)  Yes (evidence must be provided as an attachment to the application. This should include who has been consulted, their level of support for the proposal, any significant issues or objections that have arisen during stakeholder consultations, and how the Applicant intends to address any residual issues/objections if awarded DRF funding)  No (not developed in consultation with affected communities. Provide compelling reasons for not consulting as an attachment to the application) |
| **Geographic Extent**  Select one option that best describes the spatial area of the project | Town/City  Local Government Area (LGA)  Multi-LGA  State/territory wide  Multi-jurisdictional  National |
| **Select the state or territory where the project will be delivered**  For multi-jurisdictional and national projects, select the state or territory that stands to benefit most from the project or, where states and territories stand to benefit equally from a project, select the state or territory of the coordinating Lead Agency. Other states and territories where the project will be delivered can be entered in the next question. | Australian Capital Territory  New South Wales  **Northern Territory**  Queensland  South Australia  Tasmania  Victoria  Western Australia  Christmas Island  Cocos (Keeling) Islands |
| **Other states and territories for  multi-jurisdictional/ national projects**  Indicate any other state(s) or territory(ies) where the project will be delivered.  Do not include/repeat the state or territory selected in the previous question.  *(select any that apply)* | Australian Capital Territory  New South Wales  Northern Territory  Queensland  South Australia  Tasmania  Victoria  Western Australia  Christmas Island  Cocos (Keeling) Islands |

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| Select the NT Local Government Areas (LGAs) relevant to the project  Select all LGAs relevant to the project, i.e. where the project will be conducted and/or have impact. You can select more than one, where necessary. | Darwin  Belyuen  Litchfield  West Daly  Victoria Daly  West Arnhem  Tiwi Islands | Wagait  Palmerston  Coomalie  Katherine  Central Desert  Unincorporated Area | Tennant Creek  East Arnhem  Barkly  Alice Springs  MacDonnell  Roper Gulf |

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| **Site address(es)**  Provide a valid street address where your project will be undertaken - e.g. site where infrastructure will be built or service will be delivered.  If you have multiple sites, add additional rows and enter the address of each site.  If the project delivery location(s) do not correspond with specific street addresses (e.g. project will span a region or be delivered at a remote location), enter the nearest valid street address(es) or an address from where the project will be coordinated and provide additional location details in the next questions*.*  A site address must be a street address; do not provide a postal address, institution or building name). | ***Site*** | **Valid Street address, suburb/town, state/territory & postcode** |
| Site 1: |  |
| Site 2: |  |
| etc |  |
| **Do the site address(es) listed above accurately target the proposed activity site/s?** | Yes  No – if no, please complete the non-standard address question below. | |
| **Non-standard address description**  If answering ‘no’ to the preceding question, please provide additional details to accurately describe the location(s) where the project will be delivered. This may include, for example, the latitude and longitude of the activity site/s.  *(Maximum 150 words)* |  | |

## **Application Classification**

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| --- | --- |
| **Primary Domain**  Select one primary domain that best aligns with the project.  Descriptions of each domain can be found in section 5.1.2 of the Guidelines. | Built  Economic  Natural  Social |
| **Secondary Domain(s)**  Select any additional domains that the project relates to.  **Leave blank** if no additional domains apply. Descriptions of each domain can be found in section 5.1.2 of the Guidelines. | Built  Economic  Natural  Social |

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| **Primary Activity Type**  Select one activity type that best aligns with the project.  Refer to Section 5.1.2 and the Glossary in the DRF Round Three Guidelines for further information and definitions of the four infrastructure activity types | **Infrastructure Activity Types:**  Investment in grey infrastructure  Investment in green-blue infrastructure  Investment in social infrastructure   * Confirm project activities align with the social infrastructure definition in the Guidelines   Yes  No  *If No: Please select an alternate activity type. Social projects that do not involve investment in infrastructure as defined in the Guidelines (e.g. projects focused purely on service delivery or networks) may be eligible under other non-infrastructure activity types.*  Investment in hazard monitoring infrastructure  **Other Activity Types:**  Development of business cases and/or feasibility studies for future infrastructure  Projects that support a better understanding of risk to understand and raise awareness of risk  Projects that deliver risk reduction plans to mitigate identified risks and impacts  Projects that strengthen representational and inclusive decision making  Adaptation projects that improve land use planning and development practices  Projects that build capacity and capability to improve preparedness and resilience  Projects that enable and incentivise private investment in disaster risk reduction |
| **Secondary Activity Type**  Select any additional activity types that align with your project proposal.  **Leave blank** if no additional activity types apply. Refer to Section 5.1.2 of the Guidelines for further information. | **Infrastructure Activity Types:**  Investment in grey infrastructure  Investment in green-blue infrastructure  Investment in social infrastructure  Investment in hazard monitoring infrastructure  **Other Activity Types:**  Development of business cases and/or feasibility studies for future infrastructure  Projects that support a better understanding of risk to understand and raise awareness of risk  Projects that deliver risk reduction plans to mitigate identified risks and impacts  Projects that strengthen representational and inclusive decision making  Adaptation projects that improve land use planning and development practices  Projects that build capacity and capability to improve preparedness and resilience  Projects that enable and incentivise private investment in disaster risk reduction |
| **DRF objective(s)**  Select all objectives that the project will contribute to. | Knowledge  Resilience  Mitigation and Prevention |
| **Hazard type(s) being targeted**  Select all that apply.  Refer to section 5.1.1 of the Guidelines for examples and descriptions of specific hazards that fall within each listed hazard type | Bushfire  Flood  Cyclone  Thunderstorm  Precipitation related (excluding drought)  Wind Related  Earthquake  Landslide  Geohazard  Marine (including tsunamis)  Heatwave (Terrestrial)  Heatwave (Marine)  Extreme Cold  Air quality  Environmental degradation  Volcanic  Space weather  Other. If yes, specify below. |
| **Other Hazards not listed above**  Detail any additional eligible hazards relevant to this project, noting that drought, biological and virological (including biosecurity) hazards, and cyber-attacks are ineligible.  (Maximum 20 words) |  |
| **Is the project specifically targeting any of the following groups?**  Select only if applicable. Leave blank if the project is intended to benefit the general population. | Australian Government  Community group/non-profit  Early childhood education and care services  Emergency responders  Families  Farmers  Home owners  Individuals  Local Governments  Schools (Primary & High Schools)  Service Providers  Small Businesses  State and Territory Governments  Students  Universities and research institutions |
| **Does this project seek to specifically benefit a population sub-group?** | Yes. If yes, specify population sub-group below.  No |
| **If answering yes to the previous question, list any population sub-groups that the project will specifically benefit.**  Select only if applicable. Leave blank if the project is intended to benefit the general population. | First Nations  Children (<15 years)  Seniors (65+ years)  Youth (15-24 years)  Women  Culturally and Linguistically Diverse  People from the LGBTQIA+ community  Individuals experiencing domestic and family violence  Individuals experiencing homelessness, unemployment or poverty  People with a disability  People living with a mental health condition  People living in regional, rural or remote locations |

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| **Estimated size of the community or communities, including the target group(s)**  **and**  **any population sub-groups, that are expected to directly benefit from the project.**  *select one option only* | 0-100 people  101-1,000 people  1,001-10,000 people  10,001-100,000 people  100,001-500,000 people  500,001-1,000,000 people  1,000,001-5,000,000 people  >5,000,000 people |
| **Is the project seeking funding for 'business as usual' activities as defined in the Glossary to the Guidelines?** | **Yes** – if yes, the project is not eligible for DRF funding.  *Refer to section 5.1 of the Guidelines and the Glossary for further   details.*  **No –** if no, provide a brief statement below outlining why the project is not business as usual – i.e. is not an activity that would ordinarily be funded by Commonwealth, state, territory or local government bodies as part of their standard capital works or essential services budgets. |
| **Provide a brief statement below outlining why the project is not business as usual –**  **i.e.it is not an activity that would ordinarily be funded by Commonwealth, state, territory or local government bodies as part of their standard capital works or essential services budgets.**  *(Maximum 150 words)* |  |

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| **Irrespective of whether the project is place-based, if the particular interests of First Nations communities are affected by the proposed project (i.e. in ways not felt by the general population) - has the project been developed in consultation with those communities?** | Not applicable (particular interests of First Nations communities not affected)  Yes (evidence must be provided as an attachment to the application. This should include who has been consulted, their level of support for the proposal, any significant issues or objections that have arisen during stakeholder consultations, and how the Applicant intends to address any residual issues/objections if awarded DRF funding)  No (not developed in consultation with affected communities. Provide compelling reasons for not consulting as an attachment to the application) |
| **Does the project involve a service offering to Aboriginal and Torres Strait Islander people?** | Yes – if yes, you must demonstrate how the project will ensure cultural safety in line with Closing the Gap requirements as part of your response to assessment criterion 3.  No |
| **Will the project deliver any co-benefits for communities**  i.e. benefits that go beyond the project’s intended risk reduction, resilience or knowledge outcomes, such as benefits related to insurance affordability or availability**?** | Yes  No  Unknown |
| **If answering Yes to the previous question:**   * **Do the co-benefits relate to insurance affordability or availability?** * **Provide a brief description of any expected or potential co-benefits, including their nature, quantum and the basis on which they have been determined/ estimated. This information should also be included in the response to assessment criterion 1 and supported by evidence, as an attachment to the application, where available.**   *(Maximum 200 words)* | Yes  No  Unknown |
|  |
| **Does the project have the potential to adversely impact a matter of national environmental significance under the *Environment Protection and Biodiversity Conservation Act 1999* (Cwth)?** | Yes – note: NEMA will not support proposals that include activities with the potential to adversely impact a matter of national environmental significance.  No |
| **Identify any** [**Second National Action Plan**](https://www.nema.gov.au/sites/default/files/2024-08/28605%20NEMA%20Second%20Action%20Plan_V10_A_1.pdf) **National Actions to implement the National Disaster Risk Reduction Framework Priorities that the project aligns with?**  Select all that apply.  **Leave blank** if none apply | Create consistent, accessible information, tools, guidance and programs to help everyone better understand their disaster risk and responsibilities, prepare risk mitigation plans and take appropriate action to manage their risks.  Improve disclosure of disaster risk across all stakeholders to support a shared understanding of risk and the development of hazard risk mitigation plans.  Collaborate to harmonise and improve how data, information and research is produced, shared, tailored and used to inform effective approaches to risk reduction.  Build evidence, intelligence and insights by integrating local knowledge and lived experience, including traditional knowledge, to inform effective decisions.  Facilitate continuous improvement through monitoring and evaluating risk reduction activities and sharing lessons.  Create hazard mitigation plans and scale across different levels, from individual and household plans, through to community, regional, state and national plans.  Strengthen risk-informed decision-making across all systems to address disaster risk and deliver co-benefits.  Strengthen risk-informed land-use planning, building control systems and settlement decisions to minimise the creation of new risk and address legacy risk.  Incorporate a range of community values into decision-making processes that acknowledge the broader benefits achievable through inclusive disaster risk reduction.  Enable and equip decision-makers to make adaptive and agile decisions when faced with imperfect information, and in a changing risk environment.  Strengthen the capability and capacity of individuals and communities to become leaders and make informed risk reduction decisions relevant to their local contexts.  Facilitate greater emergency management sector professionalisation, capability and participation, including volunteerism.  Align investment decisions with hazard risk mitigation plans and strategies at local, state, regional and national levels.  Explicitly consider future disaster risk and betterment in investment decisions for disaster-specific and other funding streams.  Create mechanisms for innovation, valuing resilience beyond avoided costs and showcase project results which demonstrate effective outcomes.  Provide the environment for sustainable funding and consistent policy settings and processes to encourage the development of pipelines of investment for disaster risk reduction projects.  Pursue innovative finance models for risk reduction initiatives, including through co-investment and public-private partnerships, to encourage greater funds towards resilience outcomes.  Enable greater integration of disaster risk reduction into the financial system by exploring cooperation, optimising policy, regulatory frameworks, standards and guidance.  Create spaces, opportunities and governance arrangements for inclusive and diverse community representation, participation and access to the disaster management system.  Form and encourage meaningful partnerships and support place-based, community-led, locally-implemented, regionally coordinated approaches to disaster risk reduction, which ensure equity and inclusion across the system.  Better align recovery and resilience activities, governance, funding, policy and processes to support betterment and long-term disaster risk reduction.  Understand barriers and disincentives to risk reduction to ensure all in Australian society are empowered to exercise choice to reduce risk without disadvantage.  Strengthen mechanisms to improve cooperation and further support devolved disaster risk reduction planning and management at local and risk-appropriate regional levels.  Better align disaster risk and related disciplines which result in similar local impacts, particularly physical climate risk mitigation and adaptation and drought, to simplify and streamline governance, plans and effort. |

## **Project Logic**

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| --- | --- |
| **Project Duration**  *(select one)* | up to 1 year   up to 2 years   up to 3 years   up to 4 years (Infrastructure projects only)   up to 5 years (Infrastructure projects only) |
| **Issue**  Describe the underlying problem that the project is seeking to address  *(Maximum 100 words)* |  |
| **Solution/Goal**  Explain how the project intends to address the problem/issue outlined above  *(Maximum 100 words)* |  |
| **Inputs**  Indicate the resources you will have, subject to the project receiving Commonwealth funding and include evidence  *(Maximum 150 words)* |  |
| **Outputs**  Describe the activities that are a part of your project. For example, what will have been done when the project has been completed?  *(Maximum 150 words)* |  |
| **Short to Medium-Term Outcomes**  Describe the short and medium-term outcomes that will be achieved once your activities are completed.  *(Maximum 150 words)* |  |
| **Long-Term Outcomes**  Describe any long-term outcomes that will result once the project has been completed. This should link to your goal statement and resolve the issue in your problem statement.  *(Maximum 150 words)* |  |
| **Assumptions**  Indicate what unexamined indicators you may have about how and why the project will work. This could be assumptions around the participants, engagement, activities, etc.  *(Maximum 150 words)* |  |
| **External Factors**  Indicate what is outside of your control but could impact your project, e.g. political, social, cultural and geographic environments that may influence project delivery and outcomes.  *(Maximum 150 words)* |  |
| **Relevant risk assessment and/or risk reduction or adaptation plans**  Identify any risk assessments and/or disaster risk reduction or adaptation plans that underpin or otherwise relate to the project.  *(Maximum 150 words)* |  |

## **Project/Application Budget**

All Commonwealth funding sought, co-contributions offered and activities proposed to be undertaken with these funds must comply with the DRF funding rules and eligibility criteria outlined in sections 3, 4 and 5 of the DRF Round Three Guidelines.

Before completing this part of the form and the **DRF Round Three Indicative Budget Template,** it is important that you familiarise yourself with relevant sections of the Guidelines, including:

* the amount of funding available and limits for different project types (section 3)
* co-contribution requirements for different Applicant types (section 3.1.1)
* allowed co-contribution types and sources (section 3.1.2)
* what funding can and cannot be used for (section 5).

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| **Commonwealth funding sought or received** | | |
| Will activities for which Commonwealth (DRF) funding is being sought have commenced, or be completed, before the Implementation Plan is endorsed (anticipated from early 2026)? | Yes  Warning: If yes, the project is not eligible for DRF funding. Refer to Section 5 of the DRF Guidelines and the Glossary for further details.  No | |
| Have you **received** Commonwealth funding from any other source (including previous DRF Rounds, but excluding DRF Round Three) for the activities described in this project proposal? | Yes  No | |
| If Yes: Provide Further Details  *(Repeat as required)* | Funding Source |  |
| Amount ($) |  |
| Date Awarded/Received |  |
| Describe how this funding will complement and not duplicate the use of DRF funds requested in this application. |  |
| *(Repeat as required)* | Funding Source |  |
| Amount ($) |  |
| Date Awarded/Received |  |
| Describe how this funding will complement and not duplicate the use of DRF funds requested in this application. |  |
| Apart from any funding already received and noted above, have you **sought** Commonwealth funding from other sources including previous rounds of the DRF for the activities described in this project proposal? | Yes  No | |
| If Yes: Provide Further Details  *(Repeat as required)* | Funding Source |  |
| Amount Requested ($) |  |
| Date Applied |  |
| Status:  (Pending Decision/  Unsuccessful) |  |
| For Pending Decision Status only:  Date Outcome is Expected |  |

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| **Indicative Budget**  **including High Level Milestones and Project Funding details** |
| Applicants **must complete and submit the DRF Round Three Indicative Budget Template** (the Budget Template) as part their project proposal.  *Refer to the Budget Template and Application How to Guide for further instructions.*  Round Three Indicative Budget Template completed |

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| **Co-contribution Declaration and Summary** | |
| *I confirm that:*  - any ‘Historical Co‑contributions’ entered relate to funds that have already been invested since 1 July 2023;  - any ‘In-Kind Co-contributions’ entered do not include historic work or staff time spent on a project; and  - descriptions have been provided for any historical and/or in-kind co-contributions entered, including how the DRF project will extend or enhance any historical investments. | Yes  No  Warning: If no, please refer to section 3.1.2 of the DRF Round Three Guidelines for relevant requirements.  All eligibility requirements must be met in order for a project to be considered. |

## **Responses to Assessment Criteria**

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| **Response to Criterion One**  – **Contribution to disaster risk reduction, resilience and/or knowledge**  **weighted 40% (percent)**  *(Maximum 750 words)* |  |
| **Response to Criterion Two**  **– Alignment with national and state/territory/local disaster resilience and risk reduction plans, strategies and frameworks**  **weighted 30% percent**  *(Maximum 750 words)* |  |
| **Response to Criterion Three**  – **Capacity, capability and resources to deliver the project**  **weighted 30% per cent**  *(Maximum 750 words)* |  |

## **Attachments**

For all supporting documents (both mandatory and optional), the amount of detail provided should be commensurate with the project size, complexity and grant amount requested (e.g. greater detail would be expected in the business case and budget for a $5 million project compared with a $250,000 project).

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| **Mandatory Attachments**  Failure to provide this information may result in an application being ruled ineligible  (e.g. if evidence of entity type is not provided) or be taken into account in assessing an application  e.g. if evidence of consultation or partner support is missing in circumstances where they are required.  *(Maximum size limit per file  is 10MB.)* | **All projects**  Evidence of the applicant type (e.g. ABN, not-for-profit registration or ORIC registration) for eligibility and co-contribution purposes. Refer to section 4.2 of the Guidelines and the *How to Guide for Applicants* for acceptable forms of evidence.  A clear business case for the proposal, including a project plan, budget and risk management plan commensurate with the size and scale of the project  Cost estimates prepared by a quantity surveyor or other relevant professional for projects valued over $1 million, or quotes or cost estimates prepared by the Applicant for projects valued under $1 million.  Evidence of consultation or compelling reasons for not consulting, where required under section 7.3 of the Guidelines.  **Additionally, for Infrastructure Projects:**  Cost Benefit Analysis commensurate with the size and scale of the project  Copies of relevant designs and approvals (e.g. schematic plans, planning permits, development and building approvals, etc.)  Evidence that the Applicant either owns the land/infrastructure being built/upgraded upon or has the landowner’s permission to use the land/infrastructure.  **Additionally, for joint applications**  Letters of support from each project partner listed in the application, in line with the requirements set out at section 7.2.4 of the Guidelines (note: Note: NEMA will provide a template through Lead Agencies that can be used for this purpose).  **Additionally, for Multi-jurisdictional/National Projects**  Confirmation in writing from the Lead Agencies in relevant states and territories that they have no objections in principle to the project being implemented in their jurisdictions, in accordance with the section 7.2.3 of the Guidelines. (note: NEMA will provide a template through Lead Agencies that can be used for this purpose). |

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| **Optional Additional Attachments**  Applicants may provide up to **eight additional** (optional) attachments per project in support of their applications (e.g. evidence that supports claims made against the assessment criteria). Where optional attachments are provided, Applicants must reference these in their responses to the assessment criteria and identify the document name or attachment number.  *(Maximum size limit per file is 10MB.)* | Optional 1: *Title*  Optional 2: *Title*  Optional 3: *Title*  Optional 4: *Title*  Optional 5: *Title*  Optional 6: *Title*  Optional 7: *Title*  Optional 8: *Title* |

## **Conflicts of Interest Declaration**

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| **Does the Applicant, any delivery partners or the NT Emergency Service have any interests that have the potential to compromise the performance or integrity of the DRF in relation to the assessment or delivery of this project? Conflicts may be actual or perceived.** | No  Yes – if yes, please list any relevant interests and describe how the Applicant and NTES propose to manage any potential conflicts below (add additional rows as needed). | | |
| Individual or Entity Name | Nature of the interest/conflict  (Maximum 50 words) | Proposed Management Strategy  (Maximum 50 words) |
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## **Acknowledgements**

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| You acknowledge that you have read the DRF Round Three Guidelines and you certify that the application is complete and accurate and that you have provided claims truthfully and to the best of your abilities.  Giving false or misleading information is a serious offence under the *Criminal Code Act 1995* (Cwth) and NEMA will investigate any false or misleading information and may exclude the application from further consideration.  Yes |
| You also acknowledge that the Australian Government reserves the right to withdraw an offer of support for a project where the co-contribution is anticipated (i.e. offered in-principle) but not approved/confirmed prior to the signing of FFA Schedules.  Yes |
| You confirm that any financial assistance previously or currently sought or provided through Commonwealth, State/Territory or other initiatives to support the project have been disclosed.  Yes |
| You confirm that the project is not seeking funding for a ‘business as usual’ activity as defined in the Glossary to the Guidelines.  Yes |
| You confirm that you have declared any actual or perceived conflicts of interest or that, to the best of your knowledge, there are no conflicts of interest, and acknowledge that you must inform NEMA in writing immediately if you later identify an actual or perceived conflicts of interest.  Yes |
| You confirm that you have consulted with relevant local governments, First Nations communities and other key stakeholders (e.g. local communities, delivery partners, academia) or provided compelling reasons for not doing so if the project has a place-based focus (i.e. practical impacts in one or more areas where those entities are impacted), or that this requirement does not apply to the project (i.e. not a place-based project)?  Yes |
| NEMA, as an agency subject to the Privacy Act 1988 (Cth), is required to notify you about our collection, use and disclosure of your personal information. We do so by referring you to the NEMA Privacy Policy and the Privacy information provided in the DRF Guidelines. You acknowledge that you have read and understood this information.  Yes |
| **By submitting this application, I certify that the application is complete and accurate.**  **Name of Signatory:**  **Date:**  Yes, certified complete and accurate (please select) |

## **Categorisation - For NTES Only**

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| **NTES DRF Panel rating against DRF assessment criteria and rating matrix**  In accordance with Section 7.2.1 of the DRF Round Three Guidelines:   * Only 'Highly Suitable' and 'Suitable' projects may be submitted to NEMA * Projects categorised as 'Not Suitable' cannot be submitted to NEMA | Highly Suitable  Suitable  Not Suitable |
| **NTES ranking against state/territory priorities.** | High  Medium  Low |