



Read the information sheet before completing your application.

## Where to lodge your application

Application for a NT firearms purchase/transfer permit must be lodged in person at a NT Police station. An application cannot be mailed or emailed to the Firearms Policy and Recording Unit (FPRU).

All Purchase or Transfer permits within the greater Darwin and Palmerston area (Darwin, Casuarina, Palmerston, and rural areas) are to be lodged at the Palmerston Police Station during business hours (8:00am–5:00pm Monday to Friday, excluding public holidays). All applications for a permit outside this area can be lodged at any NT Police station.

## General information

- the holder of a licence may apply to the Commissioner for a permit to purchase or acquire a firearm
- a permit to purchase or acquire a firearm cannot be issued until 28 days after the day on application for the permit is made
- when the Purchase or transfer permit application has been approved two (2) copies of the Permit to acquire/purchase firearm will be issued to the applicant and is valid for 3 months
- if the firearm is not acquired within the 3 months the applicant will need to reapply for the Purchase or transfer permit
- the nominated Employer representative must sign the application
- Storage address details must be provided, if the firearms are being stored in more than 1 location include all addresses. Storage locations must be previously approved by the FPRU
- your copy of the Permit to acquire/purchase firearm is authorisation to possess the firearms until a registration certificate is forwarded to your nominated postal address
- if the FPRU do not receive a completed copy of the Purchase or transfer permit the firearm will not get registered. You must have the permit completed and delivered to the FPRU while the Permit to acquire/purchase firearm is valid
- registration Certificate for the firearm should be issued within six weeks of the FPRU receiving the signed Purchase or transfer permit
- the applicant may include more than 1 firearm on the Purchase or transfer permit
- a fee will be charged for each firearm listed on the Permit to acquire/purchase firearm
- a separate Permit to purchase or acquire a firearm will be issued for each firearm listed on the application
- private purchase and transfers require all firearms to be sighted which can be completed at the same time as submitting the application
- all sections of the application must be completed
- incomplete applications will not be accepted
- provide all supporting documentation at the time of submission
- payment must be made at the time the application is submitted

## Firearms categories

The firearm category you are applying for is dependent on the category approved on the firearm licence.

## Type of purchase or transfer

### Purchase

#### Private purchase

- the applicant (the Buyer) and the registered owner (the Seller) of the firearm must attend any Licensed Firearm Dealer or in the case where a dealer is not reasonably available a police station with the two copies of the Permit to acquire/purchase firearm
- the Dealer who witnesses the purchase will endorse both copies of the Permit to acquire/purchase firearm
- the onus is on the seller to endorse the back of the permit (regarding the disposal details) and either return the endorsed permit themselves to FPRU OR leave the endorsed permit with the dealer for them to return to FPRU
- the registered owner (the seller) must complete either:
  - a PF451-Notice of Change of Personal Particulars or particulars for Firearms, or
  - private sale section in purchase permit application form, or
  - a Statutory Declaration or
  - the back of firearm registration certificate confirming the firearm has been sold

#### NT Dealers purchase

- present your two copies of your Permit to acquire/purchase firearm to the Licensed Firearm Dealer from whom you are to purchase the firearm
- the Dealer will endorse both copies of the Permit to acquire/purchase firearm with the firearm details and return one copy to you
- the other copy is retained by the Dealer and sent to FPRU who will then register your firearm from this information.

#### Interstate dealers purchase

- two copies of the Permit to acquire/purchase firearm it will be sent to your nominated postal address
- arrange transfer of firearm from interstate to a local dealer – strongly recommended, or
- take the two copies of the Permit to acquire/purchase firearm to the Dealer interstate
- as detailed on the bottom of the Permit to acquire/purchase firearm, you are to ensure that the Dealer is made aware that a copy of the completed and endorsed Permit to acquire/purchase firearm must be emailed to: [firearmsregistry@pfes.nt.gov.au](mailto:firearmsregistry@pfes.nt.gov.au).

#### Interstate transfer

- transfer of your interstate firearms must be transferred at the same time you are apply for a NT firearms licence
- your firearms are required to be sighted by either a local Dealer or at a police station
- a copy of the Interstate Registration Certificate must be provided for interstate transfers
- two copies of the Permit to acquire/purchase firearm will be sent to your nominated postal address

### Overseas purchase / acquisition

- firearms cannot be mailed directly to the purchaser from overseas
- it is a requirement for firearms purchased from overseas to be transferred to a local dealer or a police station where no dealer is present in the location
- the applicant must complete a B709 - Application to import firearms and weapons form to be able to import firearms into Australia

### Transfer

#### Ownership transfer

- a firearm can be transferred from once licence to another licence, ie shooting licence to corporate licence
- this transaction is charged as a transfer, not a purchase
- firearms cannot be transferred from one person to another person, that is considered as a Private Purchase.

### Particulars of firearms

Applicants must include the details of all firearms to be purchased or transferred

- Category
- Make/Brand
- Model
- Serial no (if known)
- Action
- Caliber
- Capacity
- Barrel length (Cat H only)

### Information disclosure

The employee representative must answer all questions about any criminal history, mental health history, and domestic violence in which you were involved.

- you must answer all questions truthfully
- you must disclose all DVOs/PVOs/AVOs, even if they have been withdrawn or are no longer in force
- you must disclose all court outcomes where there has been a finding of guilt, even where no conviction was recorded
- if you have been 'fined' as a result of a court appearance, this must be disclosed
- disclose all history including youth offences and all adult charges including spent convictions.

If you are unsure about any of these questions select 'Yes'. National checks will be undertaken during the adjudication process and if you are found to have answered the questions untruthfully your application will be refused and you may face criminal charges.

## What you need to bring?

- must provide 100 point proof of identity (Business Representative)
- evidence of residency
- firearms licence
- interstate registration documents
- statement of need to acquire category C, D and H firearms
- B709 - Application to import firearms and weapons form (overseas purchases)
- documents relating to Information disclosure section (if applicable)

## Need an Interpreter service?

You can use an interpreter service if you are having difficulty understanding these questions. You can contact the 'Interpreting and Translating Service NT' by phoning: (08) 8999 8506 or 1800 676 254

## Need assistance with your application?

For clarification or enquiries, please contact Firearms Policy and Recording Unit (FPRU) on (08) 8922 3543 between 8:00am and 11:00am Monday to Friday excluding public holidays or email

[firearmsregistry@pfes.nt.gov.au](mailto:firearmsregistry@pfes.nt.gov.au)