Northern Territory Police Force

Firearms Armourer Licence Information Sheet

Northern Territory Firearms Act 1997

Read the information sheet before completing your application.

Where to lodge your application

Application for a NT firearms licence must be lodged in person at a NT Police station. An application cannot be mailed or emailed to the Firearms Policy and Recording Unit (FPRU).

All NT firearms licence applications within the greater Darwin and Palmerston area (Darwin, Casuarina, Palmerston, and rural areas) are to be lodged at the Palmerston Police Station during business hours (8:00am–5.00pm Monday to Friday, excluding public holidays). All applications for a licence outside this area can be lodged at any NT Police station.

There is no renewal system in the NT

Every application is a new application under the NT *Firearms Act 1997* (the Act), and all supporting documentation must be provided on each occasion.

Any application for a re-issue of an expiring licence should be submitted at least 6 weeks prior to the licence expiration date.

General information

- a signed letter must be accompanied with the application outlining:
  - reason to possess a firearms armourer licence
  - categories
  - grade
- There are 2 grades of licence for armourers
  - Grade 1: Enables an experienced gunsmith to carry out general repairs and servicing, manufacture firearm parts, undertake firearm modifications, and perform other work required on firearms.
  - Grade 1 must provide:
    - suitable references demonstrating previous employment or experience working with firearms. This can include gun clubs, firearm factory experience, dealers, gun shops, interstate armourer's licence
    - hold suitable trade qualifications to support the application (qualifications such as a fitter and turner, machinist etc.)
  - Grade 2: applies if you intend to undertake limited work on a firearm. This may include replacing and fitting factory/aftermarket parts and maintaining and carrying out general servicing of firearms.
  - Grade 2 must provide:
    - evidence from a recognised organisation (e.g. a gun club or firearm dealer) confirming personal knowledge of the applicant's experience and expertise with firearms.
    - produce certificates or work experience on firearms.
    - provide original references from previous employers verifying firearms experience and expertise.
    - provide details of work experience and knowledge with firearms;

- applicants are required to complete a Firearms Training and Safety Course (FTSC). Approved training providers can be found at FTSC providers.
- firearms armourer licence is valid for 5 years
- must be a permanent resident of Australia
- all sections of the application must be completed
- provide all supporting documentation at the time of submission
- incomplete applications will not be accepted
- payment must be made at the time the application is submitted.

Proof of NT residency

To be eligible for a NT firearms licence, you must

- be a permanent resident of the NT; and
- provide proof of residency:
  - current NT driver licence
  - recent utility bill
  - electoral enrolment with current residential address displayed.

Firearms categories

The licence category you are applying for is dependent on the type of firearm that you intend to acquire on behalf of a customer, possess, use, repair, manufacture, modify, service or store. Select the firearms category relevant to your 'Genuine Reason' and/or need. More information on firearm categories can be found at Firearms Categories.

Training

It is a requirement that you must complete a Firearm Training and Safety course (FTSC) and provide a copy of your certificate. Approved training providers can be found at FTSC providers.

Storage and safekeeping of firearms

Applicants must comply with the storage requirements outlined in the NT *Firearms Regulations 1997* Part 3 Section 24. Ensure you are aware of what is required for the storage and safekeeping of your firearms. More information can be found at Firearm Storage Requirements.

Applicants must include a storage and safekeeping form with their licence application.

- self-storage
  (Attach PF482 Permission to inspect premises)
- storage with the dealer or another licence holder
  (Attach PF492 Permission to store firearms notice)

Information disclosure

All applicants must answer all questions about any criminal history, mental health history, and domestic violence in which you were involved.

- you must answer all questions truthfully
- Domestic Violence Orders (DVOs), Police Violence Orders (PVOs) and Apprehended Violence Orders (AVOs)
- you must disclose all court outcomes where there has been a finding of guilt, even where no conviction was recorded
- if you have been 'fined' as a result of a court appearance, this must be disclosed
- disclose all history including youth offences and all adult charges including spent convictions.

If you are unsure about any of these questions select 'Yes'. National checks will be undertaken during the adjudication process and if you are found to have answered the questions untruthfully your application will be refused and you may face criminal charges.

How long it may take to process your licence

Applications are generally processed within 4 to 6 weeks. To avoid delays:

- ensure your application is complete
- confirm all information is correct
- check all required supporting documents are provided

What you need to bring

- provide 100 point proof of identity
- evidence of NT residency
- copy of current FTSC certificate
- signed letter outlining the reason for applying for a firearms armourer licence
- references and trade qualifications
- documents relating to Information disclosure section
- storage and safekeeping form.

Need an Interpreter service?

You can use an interpreter service if you are having difficulty understanding these questions. You can contact the 'Interpreting and Translating Service NT' by phoning: (08) 8999 8506 or 1800 676 254

Need assistance with your application?

For clarification or enquiries, please contact the Firearms Policy and Recording Unit (FPRU) on (08) 8922 3543 between 8 am and 11am Monday to Friday excluding public holidays or email firearmsregistry@pfes.nt.gov.au