What is the NDIS Worker Screening Database?

Background

The NDIS Worker Screening Database commenced operation when the NDIS Worker Screening Check commenced on 1 February 2021. The NDIS Worker Screening Database is an important tool established by the NDIS Quality and Safeguards Commissions that enables providers, self-managed and plan-managed participants to stay informed about the screening status of workers providing NDIS supports and services.

Purpose

The NDIS Worker Screening Database (NWSD) is the central repository of all applications, outcomes and validity periods of screened NDIS workers from all jurisdictions to support national portability.

Access to the NDIS Worker Screening Database is automatically available to registered NDIS providers via the NDIS Commission Portal. Unregistered NDIS providers, self-managed and plan-managed participants need to request access to the NDIS Worker Screening Database by completing this form.

The NWSD will include:

- Limited personal information about a worker that a worker has provided, including in this application form (but not criminal or other information used by the Worker Screening Unit in assessing your application);

- Limited personal information about a worker provided by a worker's NDIS employer (for example, work site address); and

- Clearance or exclusion decisions made by Worker Screening Units.

Once a record has been created for you on the NWSD:

- That record will continue to exist on the NWSD even if you leave the NDIS sector; your record may be accessed by NDIS employers who are linked to you and need to check your clearance status. They will be able to see the following about you on the NWSD: your worker screening ID, your first and last name, date of birth, status (e.g. clearance or exclusion), the expiry date of your clearance, and your eligibility to work;

- NDIS employers who are linked to you in the NWSD will be notified of any changes to your clearance status, for example, if you are no longer cleared to work.

What you should do

When you no longer work for an employer, you should be unlinked from their records in the national database by the employer. When an employer is no longer linked to you they will not have access to see your records.

If you wish to be unlinked to an employer, you need to send an email to the NDIS Commission. SAFE NT does not have the ability to do this for you.

For more information

More information about the NDIS Worker Screening Database can be found at:
https://www.ndiscommission.gov.au/about/worker-screening

Other relevant fact sheets

- NDIS Commission Fact Sheet – NDIS Worker Screening Database: What self-managed NDIS participants need to know

- Fact Sheet for Employers (NT)

- Fact Sheet – Applying for NDIS Worker Screening in the NT

- Frequently Asked Questions available on the SAFE NT website.