

Peppimenarti Local Emergency Plan

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1. Document control

1.1. Governance

Document title	Peppimenarti Local Emergency Plan
Contact details	NT Emergency Service, Planning and Preparedness Command
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1.2. Version history

Date	Version	Author	Summary of changes
16/11/2014	1	John McRoberts	First version
04/11/2015	2	Reece P Kershaw	Reviewed and updated
30/12/2016	3	Kate Vanderlaan	Reviewed and updated
30/11/2018	4	Travis Wurst	Reviewed and endorsed by the Regional Controller, as the Territory Controller's delegate
12/02/2020	5	Michael Hebb	Reviewed and endorsed by the Regional Controller, as the Territory Controller's delegate
17/11/2020	6	Travis Wurst	Reviewed and endorsed by the Regional Controller, as the Territory Controller's delegate
13/01/2022	7	Janelle Tonkin	Reviewed and endorsed by the Regional Controller, as the Territory Controller's delegate
20/06/2023	8	Travis Wurst	Reviewed and endorsed by the Regional Controller, as the Territory Controller's delegate
13/06/2024	9	Matthew Hollamby	Reviewed and endorsed by the Regional Controller, as the Territory Controller's delegate
11/03/2025	10	Peter Malley	Reviewed and endorsed by the Regional Controller, as the Territory Controller's delegate

Disclaimer: Every effort has been made to ensure that the information contained within this plan is accurate and where possible reflects current best practice. However, the Northern Territory Emergency Service does not give any warranty or accept any liability in relation to the content of material contained in the document.

2. Acknowledgement of Country

The Northern Territory Fire and Emergency Services (NTFES) and the Northern Territory Police Force (NTPF) acknowledges the First Nations people throughout the Northern Territory (NT), from the red sands of Central Australia to the coastal people in the Top End.

We recognise their continuing connection to their lands, waters and culture. We also pay our respects to the Aboriginal and Torres Strait Islander people with whom we work and who we serve and protect.

We pay our respects to the Aboriginal and Torres Strait Islander cultures, and to their leaders past, present and emerging.

3. Introduction

3.1. Purpose

The purpose of this Plan is to describe the emergency management arrangements for Peppimenarti Locality (the Locality).

3.2. Application

This Plan applies to the Locality.

3.3. Key considerations

The Emergency Management Act 2013 (the Act) is the legislative basis for emergency management across the NT. The Act reflects an all hazards approach to emergency and disaster events, natural or otherwise. It provides for the adoption of measures necessary for the protection of life and property from the effects of such events.

The Act defines the emergency management structures, roles and responsibilities for the NT and, in conjunction with the Territory and Regional Emergency Plan(s), form the basis for this Plan.

This Plan:

- confirms appointment of a Local Emergency Controller
- confirms establishment of the Local Emergency Committee (LEC)
- confirms appointment of a Local Recovery Coordinator
- confirms establishment of a Local Recovery Coordination Committee
- assesses hazards most likely to affect the community
- specifies control and coordination arrangements for mobilisation of local, and if necessary, regional resources
- identifies roles and responsibilities of key stakeholders
- details specific emergency response procedures for the higher risk situations

4. Locality context

This Plan complements the Northern Regional Emergency Plan¹ as it relates to the Locality. For further information on the hierarchy of plans, refer to the Territory Emergency Plan². Peppimenarti is a remote community situated on Tom Turner Creek, approximately 320 kilometres (km) south west of Darwin and 120 km west of Daly River crossing along the Port Keats Road, and forms part of the Northern Region, as defined by the Territory Emergency Plan.

The outstation of Palumpa (Nganmarriyanga) does operate a cattle run and abattoir in the area, this outstation is listed within the Peppimenarti Local Emergency Plan. To obtain more information about this Locality, Bushtel³ is the central point for information about the remote communities of the NT, their people and culutral and historical influences.

The population centres within the Locality are estimated as follows:

•	Peppimenarti	223
•	Woodycupaldiya	35

Homelands:

iiic	iarius.	
•	Chuluk	not recorded
•	Deleye	31
•	Emu Point	85
•	Kelerrk	5
•	Kuwuma	5
•	Kwombom	not recorded
•	Leichardt	5
•	Merrepen	26
•	Mulingi	8

•	Nadirri	not recorded
•	Nemarluk	24
•	Papangala	12
•	Redcliff	27
•	Sabina	5
•	Uminyuluk	8

• Un-Marr not recorded

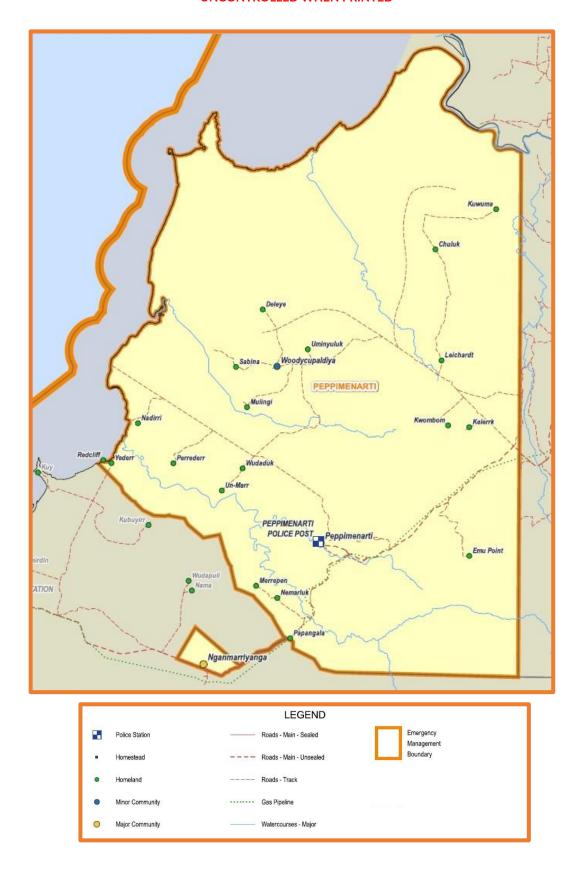
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¹ More information can be found at: https://www.pfes.nt.gov.au/emergency-service/publications

² More information can be found at: https://www.pfes.nt.gov.au/emergency-service/emergency-management

³ More information can be found at: https://bushtel.nt.gov.au/



4.1. Climate and weather

The Locality experiences similar weather conditions which occur throughout the Top End of the NT. There is a distinct Wet Season (October to April) and Dry Season (May to September). Compared to Darwin, temperatures tend to be slightly higher during the Wet Season and slightly lower during the Dry Season.

4.2. Geography

The Locality's topography ranges from sea level to a height point of approximately 120 metres (m). The Locality contains a number of significant creeks and water ways including Apsley Strait, The Narrows and Arrimu Creek. The monsoonal rains in the Wet Season result in regular localised flooding of roads in the Locality, resulting in a heavy reliance on barges for supplies.

4.3. Sacred sites

The Aboriginal Areas Protection Authority (AAPA) is a statutory body established under the *Northern Territory Aboriginal Sacred Sites Act 1989* and is responsible for overseeing the protection of Aboriginal sacred sites on land and sea across the Northern Territory.

A sacred site is defined by the Aboriginal Land Rights (Northern Territory) Act 1976 (Cth) as being 'a site that is sacred to Aboriginals or is otherwise of significance according to Aboriginal tradition.' Sacred sites are typically landscape features or water places that are enlivened by the traditional narratives of Aboriginal people. AAPA requests notification of any action that may have affected a sacred site.

For more information on sacred sites relevant to this Locality or to report an action that may have affected a sacred site, contact AAPA on (08) 8999 4365 or via email at enquiries.aapa@nt.gov.au.

4.4. Sites of conservation

Hyland Bay and associated coastal floodplains is a site of conservation significance for this Locality, for further information about these sites contact the Department of Lands, Planning and Environment⁴ (DLPE).

4.5. Tourism

Tourism in the Locality is supported by the local art centre.

4.6. NT and local government

This Locality sits within the Top End Boundary, with the following NT Government (NTG) agencies that have a presence in the Locality:

- NTPF
- Peppimenarti Police Station
- Department of Health (DoH)
 - Peppimenarti Health Centre
- Department of Education and Training (DET)
 - Peppimenarti Primary School

Peppimenarti is within the West Daly Regional Council (WDRC) region.

⁴ More information can be found at: https://nt.gov.au/environment/environment-data-maps/important-biodiversity-conservation-sites/conservation-significance-list

4.7. Building codes

Buildings and construction in the Locality are subject to the *Building Act 1993* and the *Building Regulations 1993*.

4.8. Land use

Peppimenarti has the following land usage:

- agriculture
- horticulture
- stockfeed
- land trust

4.9. Homelands

Homelands are typically located on Aboriginal land, which is held by the Aboriginal Land Trusts established under the *Aboriginal Land Rights* (*Northern Territory*) *Act 1976* (Cth). There are also some homelands that are located on Community Living Areas or parcels of land within national parks. Assets on homelands are owned by the underlying leaseholder, which for the majority of homelands is the relevant Aboriginal Land Trust. Generally, homelands are not subject to the NTG leasing or part of the NT's remote public housing system.

The homeland service provider for this Locality is WDRC, Murin Association and AUS Projects NT. Homeland service providers contribute to the delivery of housing, municipal and essential services, including fire breaks, where funding allows. Homeland service providers do not deliver emergency services. Land councils and local ranger groups within the Locality may provide land management activities on Aboriginal land, such as back burning, installing firebreaks and other mitigation works.

4.10. Power generation and distribution

The Locality is serviced by the Power and Water Corporation (PAWC) and contracts Essential Services Operators (ESO) to run these services day-by-day.

4.11. Water services

The Locality is serviced by PAWC and contracts ESOs to run these services day-by-day.

4.12. Health infrastructure

The Peppimenarti Health Centre has the capacity to provide emergency medical aid in addition to routine health treatment. Serious medical cases are required to be evacuated to Darwin. Patients can be evacuated either via road or air.

4.13. Emergency service infrastructure

The Locality has the following emergency service infrastructure:

- police station and cells
- health clinic

4.14. Roads

Road access to Peppimenarti is via the Daly River Road which joins the Stuart Highway via Dorat Road at Adelaide River, 110 km south of Darwin. This road becomes an unformed and undrained gravel road from Daly River through to Peppimenarti and passes low lying plains that are subject to flooding during the Wet Season. The road from Daly River to Peppimenarti is approximately 70 km and is impassable to all traffic for 5–6 months of the year.

4.15. Airports

The table below lists the airstrips in the Locality:

Name of the strip	Datum	Certified Aerodrome	Details (type, length, etc.)	Operator of the strip
Peppimenarti	14°14.'S 130°09E	No	Dimensions: 1200 m Surface: sealed Windsock: southern side of runway Lighting: electric, 24 hour Fuel held: nil	WDRC
Emu Point	14°10'22" S 130°19'10" E	No	Dimensions: 1000 m Surface: gravel and dirt	WDRC

4.16. Telecommunication

Telecommunications are available across the Peppimenarti community via a combination of landline, mobile and satellite communications delivery. Limited communications beyond the community can be experienced. Radio communications include radio, ultra-high frequency, and high frequency.

4.17. Strengthening Telecommunications Against Natural Disasters

As a result of the Royal Commission into the 2019-2020 summer bushfires, the Commonwealth government implemented the Strengthening Telecommunications Against Natural Disasters (STAND) initiative. STAND is a Commonwealth funded program, aimed at enhancing the resilience of Australia's telecommunication networks, to prevent, mitigate and manage outages during emergencies.

There are currently 56 sites across the Territory that have STAND capability, and additional sites will be incorporated within the next stage of installation.

There are 3 STAND sites within this Locality which are located at and managed by the following facilities:

- Nganambala School
- Nganmarriyanga School
- Peppimenarti School

4.18. Local radio stations

Peppimenarti does not have a local radio station, but has the following broadcasts:

- 106.1 FM Australian Broadcasting Corporation (ABC) Local Radio
- 98.5 FM Top End Aboriginal Bush Broadcasting Association Radio (TEABBA)

4.19. Medically vulnerable clients

The Peppimenarti Health Centre has a list of medically vulnerable clients and it is updated regularly. There are no aged care facilities in the Peppimenarti area.

5. Prevention

5.1. Emergency risk assessments

The Peppimenarti LEC are responsible for undertaking appropriate activities to prevent and mitigate the impact of emergencies in their locality.

5.2. Disaster hazard analysis and risk register

The Territory Emergency Management Council (TEMC) have identified 30 hazards that may pose a risk across the NT, which have been allocated to designated Controlling Authorities and Hazard Management Authorities.

Many hazards require specific prevention and mitigation measures, an annual risk assessment (rated against the National Emergency Risk Assessment Guidelines) is undertaken by the LEC and determines which hazards pose a greater risk to the Locality.

The following hazards were identified as posing a medium to high risk to the Locality, with further advice provided within **Annex C**:

- air crash
- bushfire (within Fire Protection Zone)
- cyclone
- flooding
- road crash

Hazard	Overall consequence	Overall likelihood	Risk rating
Air crash	Major	Very Rare	Medium
Bushfire (within Fire Protection and Management Zones)	Moderate	Likely	High
Cyclone	Minor	Likely	Medium
Flooding	Moderate	Likely	High
Road crash	Major	Unlikely	High

The remaining hazards were identified as posing a low to very low risk to the Locality, and any queries regarding the response to these hazards should be directed through the Local Controller:

Hazard	Overall consequence	Overall likelihood	Risk rating
Coastal marine incident	Minor	Unlikely	Low
Cyber attack (NTG enterprise ICT environment only)	Minor	Unlikely	Low
Dam safety	Not applicable	Not applicable	
Earthquake	Minor	Unlikely	Low
Emergency animal disease	Moderate	Rare	Low
Emergency aquatic animal disease	Moderate	Rare	Low
Emergency marine pest	Moderate	Rare	Low
Emergency plant pest or disease	Moderate	Rare	Low
Fire (within Gazetted Area)	Moderate	Rare	Low
Hazardous material	Minor	Rare	Very Low
Heatwave	Minor	Possible	Low

Hazard	Overall consequence	Overall likelihood	Risk rating
Human Disease	Moderate	Very Rare	Low
Invasive animal biosecurity	Moderate	Extremely Rare	Low
Invasive plant biosecurity	Moderate	Extremely Rare	Low
Major Power Outage	Insignificant	Likely	Low
Marine oil spill (inside the port)	Not applicable	Not applicable	
Marine oil spill (outside the port)	Not applicable	Not applicable	
Rail crash	Not applicable	Not applicable	
Space weather	Minor	Extremely Rare	Very Low
Storm and water damage	Moderate	Extremely Rare	Low
Storm surge	Moderate	Extremely Rare	Low
Structural collapse	Moderate	Extremely Rare	Low
Terrorism	Minor	Extremely Rare	Very Low
Tsunami	Minor	Extremely Rare	Very Low
Water contamination (potable)	Minor	Unlikely	Low

5.3. Hazard specific prevention and mitigation strategies

Prevention and mitigation relates to measures to reduce exposure to hazards and reduce or eliminate risk. Actions include identifying hazards, assessing threats to life and property, and from these activities, taking measures to reduce potential loss of life and property damage.

The cornerstone of mitigation is guided and coordinated risk assessments, which should involve all potentially affected members of a community. Strategies are developed based on a thorough understanding of hazards identified in emergency risk planning and their interaction with all aspects of society.

Specific prevention and mitigation strategies for identified hazards can be found at Annex C.

6. Preparedness

Arrangements to ensure that, should an emergency occur, all resources and services that are needed to provide an emergency response and or recovery can be efficiently mobilised and deployed.

6.1. Planning

NT emergency plans⁵ are required by the Act and are maintained at a Territory, regional and local level. Arrangements in plans aim to be flexible and scalable for all hazards. The planning process enables agreements to be reached between people and organisations in meeting communities' needs during emergencies. The plan becomes a record of the agreements made by contributing organisations to accept roles and responsibilities, provide resources and work cooperatively.

The Regional Controller is responsible for the annual review of operations and the effectiveness of the Local Emergency Plan, supported by the LEC and the NT Emergency Service (NTES) Planning and Preparedness Command.

6.2. Emergency resources and contacts

The Local Controller are responsible for maintaining the emergency resource register and LEC contact list. Local emergency management stakeholders are to advise the Local Controller of changes to resource

⁵ More information can be found at: https://pfes.nt.gov.au/emergency-service/publications

holdings, operational response capabilities and key personnel contacts. Emergency resource and LEC contact list for each locality are available on Web-based Emergency Operations Centre (WebEOC).

6.3. Training and education

The Act provides the legislative requirement for those involved in emergency management activities to be appropriately trained. Training and education activities are undertaken to ensure agencies are familiar with and understand the NT emergency management arrangements, as well as the relevant controlling and hazard management authorities for identified hazards.

The NTES Learning and Development Command is responsible for emergency management training across the NT. Online and face to face training is scheduled throughout the year. For further information contact the NTES Learning and Development Command via email at Training.EMTU@pfes.nt.gov.au.

6.4. Community education and awareness

Effective and ongoing community education and preparedness programs that emphasise to communities the importance of practical and tested emergency plans and safety strategies is essential. Empowering communities to act in a timely and safe manner will minimise the loss of life, personal injury and damage to property and contribute to the effectiveness of any warning system.

List of available activities and initiatives but are not limited to within the area:

- NTES hazard briefings
- NTES Paddy Program
- NT Fire and Rescue Service (NTFRS) Smart Sparx Program

6.5. Exercises

Local level exercises are a key measure for testing the effectiveness of the local emergency plan and should involve all relevant stakeholders. Exercises ensure that the plan is robust and understood, and that capabilities and resources are adequate. Exercises are conducted if arrangements with the plan have not been enacted since the last review, or substantial changes have occurred, including:

- legislative changes
- major changes have occurred in the areas of key personnel, positions or functions across prevention, preparedness, response and recovery
- new or emerging hazards/risks have been identified

The NTES Planning and Preparedness Command have developed resources that outlines the process to develop the exercise concept in designing, planning, conducting, facilitating, participating or evaluating exercises. The Local Controller can request an exercise by emailing the request through to EmergencyManagementPlanning@pfes.nt.gov.au.

7. Response

Actions taken in anticipation of, during and immediately after an emergency to ensure that its effects are minimised and that people affected are given immediate relief and support.

7.1. Control and coordination

Arrangements for response are based on pre-agreed roles and responsibilities for stakeholders. When the scale and complexity of an event is such that resources of the community are depleted a number of arrangements are in place to seek assistance from the region, the Territory and/or the Australian Government. Pathway for assistance is through the Regional Controller.

7.2. Local Emergency Controller

In accordance with section 76 of the Act, the Territory Controller or their delegate (section 112 of the Act) can appoint a Local Emergency Controller (Local Controller). The Local Controller for the locality is the Officer In Charge of the Peppimenarti Police Station. The Local Controller is subject to the directions of the Regional Controller. The powers, functions and directions of the Local Controller can be found in sections 77, 78 and 79 of the Act.

7.3. Local Emergency Committee

In accordance with section 80 of the Act, the Territory Controller has established a Peppimenarti Local Emergency Committee (LEC). The Local Controller is Chair of the LEC and remaining membership consists of representatives from NTG and non-government entities within the Locality. Division 11 of the Act specifies the establishment, functions, powers; membership and procedure requirements of a LEC.

7.4. Emergency Operations Centre/Local Coordination Centre

NT emergency management arrangements	Controlling authority arrangements
Emergency Operations Centre (EOC) (Territory and Regional level)	Incident Control Centre (ICC)
Local Coordination Centre (LCC) (Local level)	Incident Control Point (ICP)

LCCs are established as required by Local Controllers to provide a central focus to the management, control and coordination of emergency operations in the Locality. When activated, the functions of the LCCs are:

- · information collection and dissemination
- preparation and issue of official warnings and advice to the public
- coordination of the provision of resources required in the locality
- submitting requests for resources through the Regional Controller to the EOC where applicable
- dissemination of information to the media and general public.

The LCC for this locality is the Peppimenarti Police Station. The Regional EOC is located in Darwin at the Peter McAulay Centre. Agencies and functional groups may establish their own Coordination Centres to provide the focal point for the overall control and coordination of their own agency resources. Liaison Officers from functional groups and support agencies will attend the EOC as required.

ICCs will be established as required by a controlling authority to provide an identified facility for the management of all activities necessary for the resolution of an incident.

An ICP is normally located near the incident in its early stages but may be relocated to an ICC where more permanent and convenient facilities and services are available.

7.5. WebEOC

WebEOC is a critical information management system used throughout the NT for emergency management activities. The system is owned and maintained by NTPF and NTFES. The online platform is used for the coordination of multi-agency response to, and recovery from, an emergency event. WebEOC also enables real-time information sharing across all agencies involved in emergency management activities.

7.6. Situation reports

It is essential for effective control and coordination of emergency management operations that the Local Controller is able to gather and collate relevant information relating to the emergency from regular, concise and accurate situation reports (SITREPs).

LEC members are to provide SITREPs at agreed times to enable the preparation of a consolidated report which will be distributed to all committee members and other relevant authorities. This may be achieved through WebEOC.

7.7. Activation of the Plan

This plan has 5 stages of activation and are designed to ensure a graduated response to hazardous events, reducing the possibility of under or over reaction by the emergency management agency.

The stages are:

Stage 1	Alert	This stage is declared when the Local Controller receives warning of an event which, in their opinion, may necessitate an emergency management response
Stage 2	Standby	This stage is declared when the Local Controller considers an emergency operation is imminent. During this stage passive emergency measures are commenced.
Stage 3	Activation	This stage is declared when active emergency measures are required.
Stage 4	Stand-down response operations and transition to Recovery	Stage 4 occurs when the Local Controller and Local Recovery Coordinator agree to transition to recovery (if required) in accordance with the transitional arrangements of this Plan.
Stage 5	Recovery	This stage is called if ongoing recovery operations and coordination is required.

The stages identified provide for a sequential response. However, it may be necessary because of the degree of warning and speed of onset of an event, for the Local Controller to skip the actions required under stage 1 or 2.

7.8. Stakeholder notifications

Upon activation of the Plan the following personnel are to be advised as a matter of urgency:

- all available members of the LEC
- Northern Regional Controller
- NTES Territory Duty Officer (TDO)

7.9. Official warnings and general public information

Official warnings and general public information will be broadcast to the Locality through the following means:

- radio broadcast
- television news broadcast
- Secure NT website and social media broadcasts and updates

Official warnings are issued by the Bureau of Meteorology (the Bureau), Geoscience Australia, NTPF, NTFES and Controlling Authorities.

Emergency Alert is a national telephony-based emergency warning system that can deliver warning messages to landlines and mobile handsets based on the service address and mobile handsets based on the last known location of the device. Authority to utilise the Emergency Alert may be given by virtue of the pre-approval of a hazard specific emergency plan or under the Territory Emergency Plan.

The approval for the release of an Emergency Alert message can only be authorised by one of the following:

- Territory Controller
- Chief Officer, NTES
- Regional Controller
- Chief Fire Officer, NTFRS
- Deputy Chief Fire Officer, NTFRS
- Executive Director, BFNT
- Chief Fire Control Officer, BFNT

The Standard Emergency Warning Signal (SEWS) is an audio alert signal (wailing siren) which may be broadcast on public media to draw attention to the fact that an urgent safety message is about to be made. Generally, SEWS is only played before announcements concerning significant emergencies where emergency management arrangements should be activated as a result.

Control and hazard management authorities may have pre-planned use of SEWS for non-weather related events, through a pre-approved hazard-specific emergency plan.

The approval for the release of a SEWS message can only be authorised by one of the following:

- Territory Controller
- Chief Officer, NTES
- Manager Hazard Preparedness and Response NT (the Bureau) (for weather and flood-related events)

Warning and information messages for general public are authorised by the Regional or Incident Controller. The dissemination of such emergency warnings and information is to be by whatever means are appropriate and available at the time.

7.10. Australasian Inter-Service Incident Management System

The Australasian Inter-Service Incident Management System (AIIMS)⁶ is a robust incident management system that enables the seamless integration of activities and resources of a single agency or multiple agencies when applied to the resolution of any event.

⁶ More information can be found at: https://pfes.nt.gov.au/emergency-service/publications

7.11. Closure of schools

The decision to close schools due to an impending threat will be made by the Chief Minister on advice from the TEMC. When the nature of an event demands an immediate response, local authorities will take the appropriate steps to ensure the safety to the public. This action may include the temporary closure of a school to begin preparations, pending formal closure of the school by the Chief Minister for the remainder of the event.

The decision to reopen schools will be made by the Chief Minister on advice from the Chief Executive, DET.

7.12. Closure of government offices

The decision to close government offices due to an impending threat will be made by the Chief Minister on advice from the TEMC. When the nature of an event demands an immediate response, local authorities should take all appropriate steps to ensure public safety and the protection of property.

The decision to reopen government offices will be made by the Chief Minister on advice from the TEMC.

All NTG agencies are to have an emergency preparedness plan which sets out their processes for closing down their offices once approval has been given. This should have clearly articulated employee guidelines to ensure employees know when they are authorised to leave and are required to return to work.

7.13. Emergency shelters or strong buildings

Emergency shelters and places of refuge are buildings or structures that provide people with a place of protection and shelter during a disaster or emergency event such as a cyclone, flood or fire.

The recognised emergency shelters within the Locality are:

Shelter(s)	People capacity
Peppimenarti School	100
Peppimenarti Store	80

The DET in conjunction with the NTPF and the shelter owners are responsible for the management of emergency shelters during an emergency event.

The responsibilities of the emergency shelter manager are:

- the provision of personnel to staff and operate the emergency shelters at such times as they are activated
- the maintenance of effective liaison with other stakeholders with responsibilities relating to shelters, in particular the NTPF

Emergency shelters are opened under the direction of the Territory or Regional Controller in consultation with the Shelter Group (DET). Emergency shelters will not normally operate for more than 48 hours.

The timing of the opening of emergency shelters will be dependent upon the severity of the impending incident, the numbers to be sheltered, the time of day the incident is expected to impact and the period of time the emergency shelters are likely to be occupied. The announcement that emergency shelters are open in the Locality will be made by radio broadcast and social media, and will include emergency shelter rules such as no pets or alcohol being permitted in shelters. It is up to the discretion of the local shelter manager to determine if food will be provided.

7.14. Evacuation

Evacuation is a risk management strategy that can be used to mitigate the effect of an emergency or disaster on a community. It involves the movement of people to a safer location and their return. The decision to evacuate a community, including establishing an evacuation centre, is not taken lightly as it represents significant resource and financial implications.

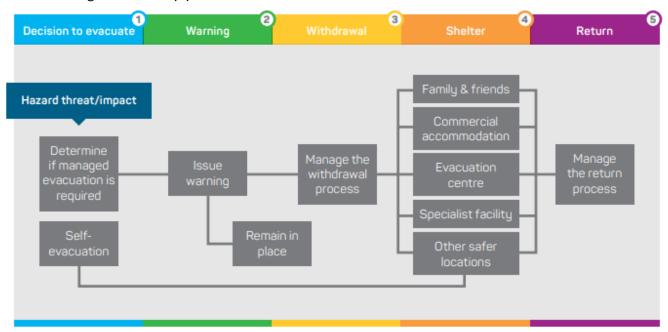
Evacuation of the Locality will be considered as a last resort. Where an evacuation is required the TEMC, in consultation with the Regional Controller, Local Controller and the LEC, will arrange emergency accommodation and transport, as necessary, through the relevant functional group/s.

An evacuation guideline for the Locality can be found at **Annex D**.

Evacuation is a complex process that has 5 distinct steps:

- 1. decision
- 2. warning
- 3. withdrawal
- 4. shelter
- 5. return

Each step is linked and must be carefully planned and carried out in order for the entire process to be successful. Given an evacuation centre will only be opened as a part an evacuation, it is vital to have an understanding of the 5-step process.



Source: Australian Institute of Disaster Resilience, Evacuation Guideline, 2017.

7.15. Identified Evacuation Centres

An evacuation centre is designed to accommodate people for short to medium periods of approximately 4 to 6 weeks, although this figure may vary.

An evacuation centre will provide some or all of the following services:

- meals
- beds
- linen
- personal support
- medical services (or access to them)

• assistance accessing finances and recreational activities

An evacuation centre implies the provision of these services in contrast to an emergency shelter, in which people are expected to be self-sufficient.

For further information on evacuation centres/shelters management, refer to the NT Evacuation Centre Field Guide available on WebEOC.

7.16. Register. Find. Reunite Registration and inquiry system

The Australian Red Cross, in partnership with the Australian Government Attorney-General's Department, has developed an improved system to help reunite families, friends and loved ones separated by an emergency. This system is called Register.Find.Reunite⁷.

This system can be activated by either the Territory or Regional Controller without the national system being activated, in consultation with the NTPF and the Welfare Group in the first instance.

7.17. Impact assessment

Immediately after an emergency event, there is a need to identify and assess impacts to inform short and long-term recovery priorities. Comprehensive assessment of all impacts is a vital component of emergency response activities. Guidelines for the conduct of rapid assessments in the NT, including the establishment of dedicated Rapid Assessment Teams (RATs) to collect data in the field, have been developed.

The Survey, Rescue and Impact Assessment Group, led by the NTPF, is responsible for coordinating rapid impact assessments. At the local level, local controllers or an Incident Controller if appointed, should contact the Survey, Rescue and Impact Assessment Group lead to discuss impact assessments if deemed appropriate.

⁷ More information can be found at: https://register.redcross.org.au/

8. Recovery

The coordinated process and measures for supporting emergency-affected communities in the reconstruction of physical infrastructure and restoration of social, economic and natural environments.

8.1. Local Recovery Coordinator and Coordination Committee

When a region and/or locality has been affected by an event, the Regional Recovery Coordinator may appoint a Local Recovery Coordinator in accordance with section 87 of the Act. The responsible agency for Recovery is the Department of the Chief Minister and Cabinet (CM&C). The Local Recovery Coordinator will establish a Local Recovery Coordination Committee (LRCC) drawing from membership of the LEC and other relevant members of the community as needed. The Local Recovery Coordinator reports directly to the Regional Recovery Coordinator.

Local Recovery Coordinator and Committee functions, powers and directions are established in Division 12 and 13 of the Act respectively.

8.2. Transitional arrangements

The transition from response to recovery coordination reflects the shift from the protection of life and supporting the immediate needs of the community to establishing longer term, more sustainable support structures.

The transition to recovery coordination occurs after the completion of the transition checklist and at a time agreed by the Territory Controller and Territory Recovery Coordinator in accordance with the Territory Emergency Plan.

Transition will occur when the Territory Recovery Coordinator is satisfied that the following has occurred:

- the Territory Controller has briefed the TEMC and the Territory Recovery Coordinator
- the Regional Controller has briefed the Regional Recovery Coordinator,
- where there is significant changeover of personnel, the EOC planning operations and logistics sections have briefed incoming recovery planning, operations and logistics staff

The Regional Recovery Coordinator will ensure all functional group leaders, agencies, support groups and other relevant stakeholders are notified prior to the transition to recovery. This notification is to include changes to relevant contact details and other pertinent information.

An example of response and recovery activities can be found at **Annex E**.

9. Debrief

Debrief processes embed continuous improvement into the delivery of emergency management activities. Consistent approaches to lessons learned encourage adaptability, and flexibility across all levels of government. Sharing of knowledge and experiences throughout emergency events assists with ongoing continuous improvement of people and organisations involved.

The NTG implements a lessons learned approach recognising the positive impact on organisational culture commensurate with increasing opportunities to achieve emergency management goals. Whilst lessons learned often begins in one agency through an internal debrief process, those lessons learned are transferable across multi-agencies.

During any operational response, personnel involved are encouraged to record activities where there are lessons to be learned. Activities can include decision making and consequential responses. Where decisions are made by an Incident Controller, Incident Management Team (IMT) member or a functional group member, those decisions should be recorded in a Decision Log (WebEOC). Decision Logs can be referred to as part of the debrief process.

10. Related references

The following references apply:

- Aboriginal Land Rights (Northern Territory) Act 1976 (Cth)
- Building Act 1993
- Building Regulations 1993
- Emergency Management Act 2013
- National Disaster Risk Assessment Guidelines
- National Disaster Risk Reduction Framework
- Northern Regional Emergency Plan
- Northern Territory Aboriginal Sacred Sites Act (NT) 1989
- Rapid Assessment Team Guidelines
- Territory Emergency Plan
- Transition to Recovery Checklist

11. Annexures

Annex A Functional groups - roles and responsibilities

Annex B Functions table

Annex C Prevention, mitigation strategies and action plans for identified hazards

Annex D Evacuation guideline

Annex E Summary of response and recovery activities

11.1. Annex A: Functional groups - roles and responsibilities

Functional group	Local contact
Animal Welfare	Asyrikarrak Kirim Rangers/Department of Agriculture and Fisheries (DAF)
Critical Goods and Services	Department of Trade, Business and Asian Relations (DTBAR)
Digital and Telecommunications	Department of Corporate and Digital Development (DCDD)
Emergency Shelter	Peppimenarti Primary School
Engineering	WDRC
Industry	DTBAR
Medical	Peppimenarti Health Clinic
Public Health	Peppimenarti Health Clinic
Public Information	CM&C
Public Utilities	PAWC ESO
Survey, Rescue and Impact Assessment	NTPF/NTFES
Transport	Department of Logistics and Infrastructure (DLI)
Welfare	Department of Children and Families (DCF)

Full details of functional group roles and responsibilities are detailed in the Territory Emergency Plan.

11.2. Annex B: Functions table

Emergency response and recovery functions with identified agencies/organisation/provider During an event some of these functions may be needed at a local level.

Functions	Agency/organisation/provider responsible
Animal/Livestock Management	DAF/NTPF/Asyrikarrak Kirim Rangers
Anti-looting protection	NTPF
Banking Services	Peppimenarti Store
Broadcasting: What radio stations provide announcements?	TEABBA
Clearing of essential traffic routes	WDRC
Clearing storm water drains	WDRC
Clothing and Household Items	DCF
Community Clean Up	WDRC/Community Development Program
Control, coordination and management	Designated control authority
Coordination to evacuate public	NTPF
Critical Goods and Services (protect/resupply) • food • bottle gas • camping equipment • building supplies	Peppimenarti Store
Damaged public buildings: Coordination and inspections	DLI
Disaster Victim identification capability	NTPF
Emergency Alerts	NTPF/NTFES/BFNT
Emergency food distribution	DCF/Community Development Program
EOC, including WebEOC	NTPF/NTFES
Emergency shelter. Staff, operations and control	Peppimenarti School
Evacuation centre - Staffing, operations and control	DCF

Functions	Agency/organisation/provider responsible
Financial Relief/assistance	CM&C/DCF/Centrelink
Disaster Recovery Funding Arrangements	
Identification of suitable buildings for shelters	LEC
Interpreter services	Aboriginal Interpreter Service
Management of expenditure in emergencies	Controlling authority and any activated functional groups at the direction of the controlling authority
Medical services	Peppimenarti Primary School
Network communications (IT): Responders / Public Maintenance and restoration of emergency communication	Telstra
Power: Protection and restoration:	PAWC
Public messaging during response and recovery.	NTPF/NTFES/CM&C
Public/Environmental Health (EH) management all EH functions including water & food safety disease control	Peppimenarti Health Clinic/DoH
Rapid Impact Assessment	NTPF/NTFES
Recovery coordination	CM&C
Repatriation	DCF
Restoration of public buildings	DLI
Restoration of roads and bridges (council/Territory) excluding railways	DLI
Road management and traffic control including public Information on road closures	DLI
Sewerage: Protection and restoration	PAWC
Survey	NTPF/NTFES
Traffic control	DLI
Transport : Commercial and Public airport/ planes, automobiles, buses	DLI

Functions	Agency/organisation/provider responsible
Vulnerable groups	DCF
Waste management	WDRC
Water (including drinking water): Protection and restoration	PAWC ESO

11.3. Annex C: Prevention, mitigation strategies and action plans for identified hazards

11.3.1. Air crash

	Hazard-specific capabilities	Controlling Authority	Hazard Management Authority
	Air crash	NT Police Force	NT Fire and Emergency Services (NT Fire and Rescue Service)

Air crash means an occurrence associated with the operation of an aircraft which takes place between the time any person boards the aircraft with the intention of flight and all such persons have disembarked, and in which any person suffers death or serious injury, or in which the aircraft receives substantial damage.

Aircraft movements across the NT include commercial air transport and general aviation. Personnel involved with aircraft accidents are advised to obtain and read a copy of the Australian Transport Safety Bureau Civil and Military Aircraft Accident Procedures for police officers and emergency services personal⁸.

In the NT, Airservices Australia supplies an "on airport" Aviation Rescue and Fire Fighting Service (ARFFS) at Darwin, Alice Springs and Yulara Airports. NTFRS will assist ARFFS at these Airports.

Under the National Search and Rescue (SAR) Plan, responding to an aviation disaster that involves an unregistered aircraft, or an aircraft registered in another jurisdiction, is the responsibility of the state or territory in which the disaster occurred. Responses to accidents involving all other civilian (non-military) aircraft that occur outside an aerodrome precinct and within the Australian SAR Region are the Australian Maritime Safety Authority's responsibility, in conjunction with the applicable state or territory emergency arrangements.

Responses to air crash incidents will be coordinated from the NT Joint Emergency Service Call Centre (JESCC). NTFRS resources will be responded as per pre determine response arrangements contained within SerPro system for incidents occurring within an NTFRS Emergency Response Area (ERA). For incidents occurring outside of an ERA, response will be approved by the rostered NTFRS TDO.

Where an aircraft emergency occurs within the vicinity of a certified or registered aerodrome, the local Aerodrome Emergency Plan (AEP) details the response arrangements to the emergency. The AEP is not a publicly available document however authorised agencies can request a copy through Airservices Australia. The Australian Maritime Safety Authority, in conjunction with the applicable state or territory emergency arrangements, is responsible for coordinating the SAR phase when an aircraft is assumed to be lost, to have ditched or have crashed outside of a certified aerodrome, or a distress beacon associated with the aircraft or persons on board is detected.

The Australian Maritime Safety Authority may transfer coordination to the state or territory police services in accordance with the recovery effort as well as under national SAR arrangements.

NTFRS roles and responsibilities for an air crash on an aerodrome include:

- within an ERA where there is no "on aerodrome" fire service, or when designated in the AEP, take charge of firefighting operations
- where the ARFFS or Australian Defence Force fire service is stationed, assist that service in the firefighting operations and provide specialist firefighting equipment.

⁸ More information can be found at: www.atsb.gov.au/publications/2017/hazards-at-aviation-accident-sites/

Prevention and preparative controls include, but are not limited to:

- the aviation industry operates under stringent national, state and local legislation and guidelines to minimise risk to the community
- Australian Government Aviation Disaster Response Plan (AUSAVPLAN 2014)
- in accordance with the Civil Aviation Standards Authority Manual of Standards part 139 aerodromes may have an local AEP
- aerodrome maintenance
- reducing the risk of animal hazards on aerodromes
- training in PUASAR022 Participate in a Rescue Operation delivered to NTFRS members
- skills maintenance of procedures surrounding aircraft incidents developed by the Australian Transport and Safety Bureau.

Public message approval flow:

 NTPF Territory Duty Superintendent to approve public messaging and forward to NTPF and NTFES Media Unit for dissemination.

11.3.2. Bushfire (within Fire Protection and Management Zones)

A fire hazard is an event, accidentally or deliberately caused, which requires a response from one or more of the statutory fire response agencies.

A fire hazard can include, but not limited to:

Term	Definition
Structure fire	A fire burning part, or all of any building, shelter, or other construction.
Bushfire	An unplanned fire. It is a generic term that includes grass fires, forest fires and scrub fires. Bushfires are a natural, essential and complex part of the NT environment. The term bushfire is interchangeable with the term wildfire.
Vehicle fire	An undesired fire involving a motor vehicle.

Across the NT, landowners are an essential part of the fire management process. Communication, cooperation, and shared responsibility within the community, matched by a capacity to undertake self-protective measures, form the basis of successful fire management throughout the NT.

In areas where there is no gazetted fire protection and management zones, if the owner or occupier of land is unable to control fire on the land, the owner or occupier must notify BFNT of this fact. When fires are reported to 000, the JESCC will contact BFNT to triage the report. In these areas, firefighting response from BFNT is not guaranteed as there is no established volunteer firefighting resource. BFNT may assist the owner or occupier of the land through the coordination of information and advice to assist the owner or occupier to control the fire. This may include liaison with affected neighbouring owners or occupiers for resource support, provision of fire weather information or the issuing of public information. In some circumstances, BFNT may deploy firefighting resources from larger regional centres to assist the owner or occupier to control the fire. BFNT have a rostered NT TDO to provide 24/7 incident triage coverage who can be contacted through the JESCC.

Actions to be taken

As described above, in areas where there is no fire protection and management zones (BFNT) or Emergency Response Areas (ERA) (NTFRS), fire is the responsibility of the land owner or occupier. Where an owner or occupier has contacted BFNT that they are unable to control fire on the land, BFNT may contact the Local Controller to discuss local response arrangements and coordination of resources. Please note, based on current resources and personnel, there will be no local response to a fire event.

Prevention and preparative controls include, but are not limited to:

- a fire danger period is declared over large areas when climatic and seasonal conditions presents increased fire risk for a prolonged period of time. A fire danger period usually coincides with the accepted 'fire season' in an area. Broadly this is during the Australian summer months in central Australia and during the Dry Season further north. A permit to burn is required before using fire during a fire danger period in all zones
- a fire ban can be declared for up to 24 hours. A combination of factors are considered when
 declaring a fire ban period including forecast fire danger, ignition likelihood, hazards and
 resourcing. All permits to burn are revoked within the declared fire ban area
- a fire management area can be declared in an area where BFNT have identified heightened fire
 risk. A fire management plan can be prescribed for a fire management area, and the plan can
 require landowners to take action to prepare for, or prevent, the spread of fire
- additional fire regulations apply within NTFRS ERA and BFNT fire protection and management zones. Permits to burn are required throughout the entire year inside an ERA or fire protection

and management zones and a minimum 4 m wide firebreak within the perimeter boundary of all properties and additional firebreaks around permanent structures and stationary engines is required within a fire protection and management zones

- the BFNT Regional Fire Management Plan
- establishment of an IMT with liaison officers from other agencies to assist
- radio, television and social media posts

Warning and advice approval flow:

The Australian Warning System is a national approach to information and warnings during emergencies like bushfire. The System uses a nationally consistent set of icons, like those below.

There are 3 warning levels (bushfire only):

Warning level	Description
Advice (Yellow)	An incident has started. There is no immediate danger. Stay up to date in case the situation changes
Watch and Act (Orange)	There is a heightened level of threat. Conditions are changing and you need to start taking action now to protect you and your family
Emergency Warning (Red)	An Emergency Warning is the highest level of warning. You may be in danger and need to take action immediately. Any delay now puts your life at risk.

Each warning level has a set of action statements to give the community clearer advice about what to do. Calls to Action can be used flexibly across all 3 warning levels depending on the hazard.

All warnings and advice will be issued by the Incident Controller from the relevant controlling authority for fire (NTFRS or BFNT).

11.3.3. Cyclone

Hazard	Controlling authority	Hazard management authority
Cyclone	NT Police Force	NT Fire and Emergency Services (NT Emergency Service)

A tropical cyclone⁹ hazard includes a cyclone threat to the township, housing and infrastructure of the Locality including the surrounding areas. During the cyclone season, November to April, the Bureau keeps a 24-hour watch on developing tropical weather systems. The Bureau will issue a tropical cyclone advice whenever a tropical cyclone is likely to cause winds in excess of 62 km/h (gale force) over Australian communities within the next 48 hours.

Table - Tropical cyclone categories

Category	Max mean wind (km/h)	Typical strongest gust (km/h)	Transport effects
1	63 - 88	< 125	Negligible house damage. Damage to some crops, trees and caravans. Craft may drag moorings
2	89 - 117	125 - 164	Minor house damage. Significant damage to signs, trees and caravans. Heavy damage to some crops. Risk of power failure. Small craft may break moorings.
3	118 - 159	165 - 224	Some roof and structural damage. Some caravans destroyed. Power failures likely.
4	160 - 199	225 - 279	Significant roofing loss and structural damage. Many caravans destroyed and blown away. Dangerous airborne debris. Widespread power failures.
5	>200	> 279	Extremely dangerous with widespread destruction.

Note: Corresponding approximate wind gusts and central pressure are also provided as a guide. Stronger gusts may be observed over hilltops, in gullies and around structures.

As the Hazard Management Authority the NTES have established, equipped and trained volunteer units, to support response and recovery operations to tropical cyclones.

The NTES maintain the Territory EOC in a state of readiness. If the EOC is required to be activated by the Regional Controller, the NTES will support this activation and facilitate, where possible, the staffing requests for IMT personnel.

Prevention and preparative controls include, but are not limited to:

- implementation of cyclone preparation initiatives and council clean ups
- radio, television and social media posts

Public safety message process (initial notification):

the Bureau issue a cyclone advice to NTES TDO

⁹ More information can be found at: http://www.bom.gov.au/cyclone/tropical-cyclone-knowledge-centre/understanding/tc-info/

- NTES TDO issues Australian Warning System to the NTPF and NTFES Media Unit
- NTES TDO notifies Local Controller and NTES Manager Northern Command
- Local Controller notifies LEC
- NTES Manager Northern Command consults with the Bureau, Regional Controller, NTES Chief Officer and Incident Controller to determine recommended messaging
- NTPF and NTFES Media Unit or Public Information Group receives approved messaging to publish
- responsibility for development and promulgation of warnings and information post the establishment of an IMT will rest with the Public Information Officer and the Incident Controller

The response to a cyclone event is staged and dependant on timings of the weather warnings issued by the Bureau and the projected impact on the communities. The table located on pages 34 - 38 provides a guide to typical actions for members of the LEC upon receipt of notifications from the Bureau. The table also notes the need for LEC members to contribute to the recovery process post the impact of the cyclone.

Warnings and advice approval flow

The Australian Warning System is a national approach to information and warnings during emergencies like storm, flood and cyclone. The system uses a nationally consistent set of icons that are found below.

There are 3 warning levels:

	Warning level	Description
<u>6</u>	Advice (Yellow)	An incident has started. There is no immediate danger. Stay up to date in case the situation changes
	Watch and Act (Orange)	There is a heightened level of threat. Conditions are changing and you need to start taking action now to protect you and your family
	Emergency Warning (Red)	An Emergency Warning is the highest level of warning. You may be in danger and need to take action immediately. Any delay now puts your life at risk.

Each warning level has a set of action statements to give the community clearer advice about what to do. Calls to Action can be used flexibly across all 3 warning levels depending on the hazard.

On advice from the Bureaus' weather warnings, the NTES determine the Australian Warning System level.

The NTES TDO is responsible for issuing Australian Warning System warnings and advice prior to an Incident Controller is appointed.

Actions to be taken - Cyclone - guide only¹⁰

Organisation/	Watch	Warnin	g (onset of Gale Ford	Reduced risk	Transition to	
Provider	48 hours	24 + hours	6 + hours	3 + hours		recovery
All members	Attend briefings Inform key stakeholders Provide SITREPs Assist the Local Controller as required Ensure final preparations are undertaken prior to Warning	Attend briefings Inform key personnel Assist the Local Controller as required	Attend briefings Assist the Local Controller as required Inform key personnel	Assist the Local Controller as required Take and remain in shelter	Remain in shelter until directed by Local Controller Assist the Local Controller as required	Attend briefings Inform key personnel Assist the Local Controller as required
Local Controller	Liaise with NTES TDO/EOC Convene meeting of the LEC Ensure LEC members and community have activated their Cyclone Plan Co-ordinate the dissemination of the cyclone watch information to the	Liaise with NTES TDO/EOC Convene meeting of the LEC Ensure that the dissemination of the cyclone warning information to the public is maintained	Liaise with NTES TDO/EOC Update LEC and allocate tasks as required Ensure that the dissemination of the cyclone warning information to the public is maintained At the appropriate time,	Take and remain in shelter	Liaise with NTES TDO/EOC When it is declared safe to move outside, ascertain the extent of injury to persons and damage to property Give directions to survey teams advising community of reduced risk	Liaise with NTES TDO/EOC Prepare for transition to recovery Begin compilation of information for Post Operation Report

¹⁰ Action stages as per Tropical Cyclone advice and warnings issued by the Bureau of Meteorology

Organisation/ Provider	Watch	Warnin	g (onset of Gale Ford	Reduced risk	Transition to	
	48 hours	24 + hours	6 + hours	3 + hours		recovery
	relevant local community	Activate EOC if required	advise persons at risk to move to a shelter NTPF presence will be required at the designated shelter/s		Prepare for transition to recovery	
NT Police	Brief police members Disseminate warnings and information as required Maintain normal police duties Assist Local Controller as required Ensure all operational vehicles are fully fuelled	Brief police members Assist with the preparation of the EOC Disseminate cyclone warning information as directed by the Local Controller and advise information received	Brief police members Disseminate cyclone information as directed by the Local Controller and advise him of information received Limit transport and ensure all emergency vehicles are fully operational Co-ordinate the movement of personnel to shelter Commence final patrol of area	Take and remain in shelter	When advised by Local Controller move outside ascertain the extent of injury to persons and damage to property and report with damage assessments Assist Local Controller with prioritising response operations	Assist in the preparation of the final SITREPs Ensure that all NTPF equipment used in the operation is accounted for, maintained and restored Inform key personnel

Organisation/ Provider	Watch	Warning (onset of Gale Force Winds)			Reduced risk	Transition to
	48 hours	24 + hours	6 + hours	3 + hours		recovery
			Ensure all personnel take shelter			
Peppimenarti Health Clinic	Brief personnel Advise Local Controller of state of preparedness and of any urgent requirements Check generator fuel levels Liaise with NTPF regarding Peppimenarti Homelands/Outstati ons Review booked patient travel arrangements with patient travel in Darwin Review patients that may need evacuation or have special needs Assist in reviewing aged care facilities	Any potential medevac's and long term ongoing treatment patients need to be transported to appropriate safe places, at the discretion of management at the clinic Fuel all vehicles Allocate staff to check emergency equipment Check satellite phones Review patient medications Advise Top End Remote Health Management of the situation	Brief personnel Deliver disaster medical packs to designated cyclone shelters Allocated health centre vehicles to safe areas Secure all medical records in filing cabinets or compactor Transfer patients who require monitoring or treatment to clinic or other designated shelters (with necessary family members) Advise Top End Remote Health Management in Darwin of the situation	Take and remain in shelter	Ensure all personnel remain in shelter until safe to leave At the direction of the Local Controller, check the health clinic premises for damage Check shelters for casualties Upon advice from the Local Controller, ensure personnel and facilities are available for triage treatment as soon as destructive winds have dropped	Brief personnel On advice from the Local Controller, stand down staff

Organisation/ Provider	Watch	Warnin	g (onset of Gale For	ce Winds)	Reduced risk	Transition to recovery
	48 hours	24 + hours	6 + hours	3 + hours		
	Maintain normal health and community services					
Peppimenarti School	Participate in pre- cyclone clean up Maintain normal duties	When advised, close school and advise community to secure buildings Staff to secure personal residences	Conduct final checks Ensure shelter is prepared Ensure all staff take shelter	Take and remain in shelter	Ensure all personnel remain in shelter At the direction of the Local Controller, check the school for damage	Assist the Local Controller if required Advise Local Recovery Coordinator of any urgent priorities and participate in meetings as required
Peppimenarti Store	Prepare emergency supplies Clear yard/store of any dangerous items and lock up store Assist with community clean up Maintain normal duties	Staff to secure personal residences Prepare to close store	Undertake final checks Ensure all personnel take shelter	Take and remain in shelter	At the direction of the Local Controller, attend and assess damage to the store and supplies	Advise Local Recovery Coordinator of any urgent priorities and participate in meetings as required
PAWC ESO	Attend emergency management meeting and perform actions as needed	Monitor	Monitor	Take and remain in shelter	At the direction of the Local Controller, commence survey Advise Local Controller of damage and what essential services	Assist the Local Recovery Coordinator as required

Organisation/ Provider	Watch	Warnin	g (onset of Gale Fo	Reduced risk	Transition to	
	48 hours	24 + hours	6 + hours	3 + hours		recovery
					are still in operation	
Support organisations	Undertake duties as requested by the Local Controller					

11.3.4. Flooding

Hazard	Controlling authority	Hazard management authority
Flooding	NT Police Force	NT Fire and Emergency Services (NT Emergency Service)

The Peppimenarti Locality may be subject to isolation caused by seasonal monsoonal/severe storm activity. When such isolation occurs, access by road will be restricted. Isolation causes communities/individuals to be cut off from the rest of the area. This could mean some people in an area are affected by a flood while others are not.

Flood events can cause long-term impacts on communities, such as disruptions to supplies of food, clean water, wastewater treatment, electricity, transport, communication, education and health care. Where isolation is likely to occur for an extended time, preseason planning by the LEC is critical to ensure there will be limited disruptions to critical goods and services.

Drainage for the Locality is via Tom Turner Creek.

Whilst there are no gauging stations for the locality, the following table provides guidance for riverine flooding on NT communities.

Consideration must be given to the Emu Point/Woodycupalddiya communities if the flood reaches major levels.

As the Hazard Management Authority the NTES have established, equipped and trained volunteer units within the NT, to support response and recovery operations to flood events.

The NTES maintain the Territory EOC in a state of readiness. If the EOC is required to be activated by the Regional Controller, the NTES will support this activation and facilitate, where possible, the staffing requests for IMT personnel.

The indicative impact of floods levels are provided in the table below:

Flood Classification	Description
Minor flooding	Flood waters are contained within Tom Turner Creek. There is some water over the access roads to Wadeye and Daly River.
Moderate flooding	Flooding will occur along the access roads to the community. All properties adjoining the creek will have water over extensive parts of their land. Access to properties along the creek is by boat only. Any evacuation of community is now only possible by air.
Major flooding	Flooding will cover extensive areas. Water over road between Peppimenarti, Wadeye and Daly River.

Prevention and preparative controls include, but are not limited to:

- community messaging
- community education, flood updates and forecasting

Public safety message process:

- the Bureau issues a flood advice to NTES TDO
- NTES TDO issues Australian Warning System to the NTPF and NTFES Media Unit
- NTES TDO notifies Local Controller and NTES Manager Northern
- Local Controller notifies LEC

- NTES Manager Northern consults with the Bureau and Incident Controller to determine recommended messaging
- NTPF and NTFES Media Unit or Public Information Group receives approved messaging to publish

Warnings and advice approval flow

The Australian Warning System is a national approach to information and warnings during emergencies like storm, flood and cyclone. The system uses a nationally consistent set of icons that are found below.

There are 3 warning levels:

Warning level	Description
Advice (Yellow)	An incident has started. There is no immediate danger. Stay up to date in case the situation changes
Watch and Act (Orange)	There is a heightened level of threat. Conditions are changing and you need to start taking action now to protect you and your family
Emergency Warning (Red)	An Emergency Warning is the highest level of warning. You may be in danger and need to take action immediately. Any delay now puts your life at risk.

Each warning level has a set of action statements to give the community clearer advice about what to do. Calls to Action can be used flexibly across all 3 warning levels depending on the hazard.

On advice from the Bureaus' weather warnings, the NTES determine the Australian Warning System level.

The NTES TDO is responsible for issuing Australian Warning System warnings and advice prior to an Incident Controller is appointed.

Actions to be taken – Flooding – guide only 11

Organisation/ Provider	Flood Watch	Isolation
All members	Attend LEC meetings Relay information to other key stakeholders	Assist where necessary and ensure all procedures for each location/area to be affected is well prepared
Local Controller	Update LEC members of the impending situation	SITREP is to be circulated to committee members and key stakeholders

 $^{^{\}rm 11}$ Action stages as per Flood products issued by the Bureau of Meteorology

11.3.5. Road crash

Hazard	Controlling authority	Hazard management authority
Road Crash	NT Police Force	NT Fire and Emergency Services (NT Fire and Rescue Service)

A road crash occurs when a vehicle collides with another vehicle, pedestrian, animal, road debris, or other stationary obstruction, such as a tree, pole or building. Road crashes often result in injury, disability, death, and or property damage as well as financial costs to both society and the individuals involved. Emergency services are frequently called on to extricate seriously injured casualties from their vehicles following road crashes. This is achieved by employing space creation techniques to create openings in the vehicle. These openings make it possible to administer first aid to the casualty and to remove them from the vehicle.

A number of factors contribute to the risk of collisions, including vehicle design, speed of operation, road design, weather, road environment, driving skills, fatigue, impairment due to alcohol or drugs, and behaviour, notably aggressive driving, distracted driving, speeding and street racing.

Responses to road crash incidents will be coordinated from the JESCC. NTFRS will respond as per predetermined response arrangements contained within the SerPro system for incidents occurring within an NTFRS ERA. For incidents occurring outside of an ERA, response will be approved by the rostered NTFRS TDO.

Prevention and preparative controls include, but are not limited to:

- radio, television and social media posts
- targeted road safety campaigns
- community engagement strategies
- Training in PUASAR024 Undertake road crash rescue delivered by NTES and NTFRS to NTPF and NTFES members

Public safety message process:

 NTPF Territory Duty Superintendent to approve public messaging and forward to NTPF and NTFES Media Unit for dissemination

11.4. Annex D: Evacuation guideline

The following is to be used as a **guide** only.

Stage 1 - Decision				
Authority	The Regional Controller will authorise the activation of the evacuation plan. This evacuation plan is to be approved by the TEMC prior to activation.	Regional Controller in conjunction with TEMC		
Legal references	The Act and approved Local Emergency Plan. It is recommended that the Minister declares an Emergency Situation under section 18 of the Act, when this evacuation plan is activated.			
Alternative to evacuation? I.e. shelter in place, temporary accommodation on-site/nearby.	If needed residents will be progressively relocated within the community to <location be="" determined="" to="">.</location>	Local Controller to arrange		
Summary of proposed evacuation	 Decision – made by the Regional Controller when the community have sustained damage during <to be="" determined=""> that cannot support residents in situ during recovery.</to> The Local Controller to disseminate information to the community. Withdrawal – 3 stage process: <location be="" determined="" to="">; community to the <location be="" determined="" to="">; to be registered for evacuation to <location be="" determined="" to=""></location></location></location> once registered, groups to move to the airstrip assembly area using buses/vehicles Australian Red Cross to register check utilising Register Find Reunite. Shelter – evacuees will be encouraged to stay with friends or family. The remainder will be accommodated at an evacuation centre <location be="" determined="" to=""></location> Return – to be determined once recovery can sustain return to <location be="" determined="" to="">.</location> 	The decision will be informed by additional advice from technical experts, e.g. the Bureau		
Which communities/outstations or geographical area does the evacuation apply to?	<out and="" homelands="" homesteads="" stations,=""></out>			
Vulnerable groups within the community	The Medical Group will liaise with local health staff and provide information on medically vulnerable people.	Medical Group & Transport Group to action		

	The identified people will be evacuated <at a="" be="" determined="" time="" to="">.</at>	
Community demographics (approx. total number, family groups, cultural groups etc.)	For more information, refer to the Evacuation Centre Field Guide (page 20 section 4.3) which can be found in WebEOC. Examine the demographic breakdown of the community to be evacuated including:	
	 the total number of people being evacuated 	
	 an estimate of the number of people likely to require accommodation in the evacuation centre 	
	 a breakdown of the evacuees to be accommodated by age and gender. For example, the number of family groups and single persons, adult males and females, teenage males and females, and the number of primary school-aged children, toddlers and infants 	
	 a summary of cultural considerations, family groups, skin groups and community groups 	
	 potential issues that may arise as a result of these groups being accommodated in close proximity to one another 	
	 a summary of people with health issues, including chronic diseases, illnesses and injuries. 	
	 details of vulnerable clients (other than medically vulnerable), such as the elderly, frail and disabled (and if they are accompanied by support i.e. family members) 	
	 details of community workers also being evacuated who may be in a position to support the operation of the evacuation centre. Examples include teachers, nurses, health workers, shire staff, housing staff and police. 	
What is the nature of the hazard?	<to be="" determined=""></to>	
Estimated duration of the potential evacuation?	<to be="" determined=""></to>	

Triggers for the evacuation	Example	Regional Controller
	 evacuation planning to commence when the Locality is under a <to be="" determined=""></to> 	
	implement evacuation if the severity and impact has caused major damage and disruption to all services	
	 elderly and vulnerable people are to be considered for evacuation due to limited health services. 	
	Further details of the intra-community relocation plan are required.	
Self-evacuation	Where possible residents will be encouraged to self-evacuate and make their own accommodation arrangements if they wish to do so. Individuals and families taking this option will be encouraged to register prior to leaving the community.	Local Controller
Responsibility for the	Regional Controller	
coordination Stage 1	Local Controller	
	Stage 2 – Warning	
Who has the authority to issue warnings?	The Bureau will issue advice and warnings. All further public information will be approved by the Regional Controller in consultation with the Public Information Group and NTES.	Regional Controller to liaise with Public Information Group and NTES
	The Local Controller will coordinate the dissemination of community level information.	
	A combination of the following will be utilised:	
	 broadcasted over radio and television 	
	 social media utilising the NTPF and NTFES Facebook page SecureNT 	
	loud hailer	
	door to door	
	 Emergency Alert System. 	
Process for issuing evacuation warnings and other information	At community level, the Local Controller is to appoint a community spokesperson to disseminate up to date situational information at community meetings which are to be held immediately post a convening LEC meeting, at each declared stage of the Local Emergency Plan. A media brief approved by the Local Controller at each LEC meeting, will be announced over the local radio station containing current situational information, relevant safety information, what to prepare, when to self-evacuate, and where to go.	Local Controller

When will warnings be issued (relative to the impact of the hazard)?	Immediately upon a decision to evacuate being made the LEC will commence coordinating residents to prepare for transport.	Local Controller
What information will the messages contain? (What do people need to know?) Responsibility for the coordination of Stage 2	To be determined: outline of the proposed evacuation plan measure to prepare residences safety issues; not overloading transport items to bring on the evacuation arrangements for pets and animals. Local Controller/Regional Controller	Local Controller Animal Welfare Group liaison
	Stage 3 - Withdrawal	
Outline	3 stage process:	
	 community residents to <staging 1="" area=""></staging> 	
	2. <staging 1="" area=""> to airport</staging>	
	 airport to <location be="" determined="" to=""> evacuation centre</location> 	
<pre><location> community to the airstrip</location></pre>	Lead • NTPF	NTPF
	Overview	
	 the community will gather at the <location to be determined > prior to being transported by community buses to the airstrip.</location 	
	Risks/other considerations	
	 evacuation should be undertaken during daylight hours, if possible. 	
	 risks include inclement weather, persons with infectious diseases, vulnerable persons, and frail/elderly persons, chronically ill 	
	estimated time en-route: minutes each way cotimated timeframe overall: hours	
	 estimated timeframe overall: hours utilising current resources. 	
	 alternate transport options. 	

Assembly area	Likely location of evacuation centre: <to be="" determined="">. Additional resources will be required to host an evacuation centre in the form of tents and bedding. This will also be the point where evacuee registration will take place. Basic services should be provided i.e. drinking water, information.</to>	NTPF/DCF
	Australian Red Cross Coordinator: Red Cross	
	Other details Evacuee registration. Residents will need to register at <location be="" determined="" to=""> or airport if (self-evacuating) to be permitted access to the evacuation centre at the <location be="" determined="" to="">.</location></location>	
<location> community to <location be="" determined="" to=""></location></location>	 Lead - NTPF Example Lead - Transport Group Overview Transport Group has identified commercial operators and the Police Air Section able to provide evacuation assistance. Total proposed air assets: Commercial operators will be charging commercial rates for their services at a cost of (\$). The operation will begin athrs with the first aircraft, leaving <to be="" determined=""> and arriving athrs</to> The operation will continue throughout the day until all community members are evacuated. It is estimated that all community members can be evacuated byhrs (arriving in <to be="" determined="">).</to> 	NTPF/Transport/ Logistics

< Location > airport to	Lead - Transport Group	Transport Group
evacuation centre <to be="" determined=""></to>	Example	
ueteriiiileu>	Overview	
	 Buses will be on standby at <location to<br="">be determined> airport fromam to receive passengers and continue throughout the day transferring to <to be<br="">determined> only, as required.</to></location> 	
	 Transport staff will be on the ground at <location be="" determined="" to=""> airport to marshal passengers on buses only.</location> 	
	 Buses to be arranged by the Transport Group. Evacuees will be collected from <location be="" determined="" to=""> airport and transported to the <location be<br="" to="">determined>.</location></location> 	
	A reception team provided by NTPF will meet evacuees and facilitate transport.	
	details <to be="" determined=""></to>	
	 estimated time en-route: minutes 	
	 estimated timeframe: possibly hours, dependant on aircraft arrivals 	
	 alternate transport options: 	
End point	<location be="" determined="" to=""></location>	IMT/Welfare Group
Transport of vulnerable members of the community	Medical Group to arrange transport of vulnerable people from the community to <location be="" determined="" to="">.</location>	Medical Group
Registration and tracking	 Welfare Group to activate registration arrangements. Registration will be undertaken by NTPF and will occur at <location be="" determined="" to="">.</location> 	Welfare Group/ NTPF
	 Names of evacuees will be obtained prior to boarding buses. 	
	 Where possible details of individuals and families self-evacuating to be obtained on arrival at the <location be="" determined="" to=""> airstrip.</location> 	
	 If persons are not registered as evacuees or self-evacuees they will not be provided access to the evacuation shelter. 	

Coordination Stage 3	Regional Controller	IMT coordination
	Stage 4 – Shelter	
Overview	An evacuation centre will be established at the <location be="" determined="" to="">. The <location be="" determined="" to=""> will be the primary areas used.</location></location>	
Alternate shelter options	Where possible evacuees will be encouraged to seek alternative accommodation with family, friends or through commercial accommodation.	
Estimated duration of the shelter phase	To be determined	
Arrangements for domestic animals	No domestic animals are to accompany evacuees. Any self-evacuees with domestic animals will be expected to make their own arrangements for the animals.	Advise Animal Welfare Group
Roles		
Director	DCF	Welfare Group
Deputy Director	DCF	Welfare Group
Logistics/planning	EOC	Controlling Authority
Admin teams	EOC	CM&C/Welfare Group
Shift manager/s	To be determined – drawn from pool of trained staff.	Welfare Group
Welfare team	To be determined	Welfare Group
Facility team	To be determined	
Sport and Rec team	To be determined	
Medical team	To be determined. It is likely St Johns volunteers will be requested. Evacuees will be referred to off-site medical services.	Medical Group
Public health team	To be determined	Public Health Group
Transport team	To be determined	Transport Group

Evacuation centre set-up	Refer to the evacuation centre template for set- up considerations.	
What strategy will be put in place to close the evacuation centre?	Closure of the evacuation centre will be largely dependent on the extent of inundation and complexity of the recovery process.	
	Stage 5 – Return	
Indicators or triggers that will enable a return	(Refer to Recovery action plan for the community) CM&C	
Who is responsible for developing a plan for the return?	Recovery coordination in conjunction with Incident Management Team (IMT).	
Transportation	To be determined	
 Route/assembly points en-route 	To be determined	
End point	To be determined	
How will information about the return be communicated to evacuees?	To be determined	
What information needs to be conveyed to the evacuated community members?	To be determined	

11.5. Annex E: Summary of response and recovery activities

The following table outlines a summary of possible response and recovery activities to be considered following an event.

This table is presented as a guide only, assisting emergency managers with operational decision making, planning and resource allocation. It also highlights the importance of response and recovery coordination working collaboratively.

Activities have been broken down and are listed under either response or recovery for simplicity and ease of use. In practice not all response activities will be completed during the response phase. Likewise not all recovery activities will commence after the transition to recovery.

The post event period of any event is highly dynamic and produces many challenges, both foreseen and unpredicted. Response and recovery coordination must be flexible and able to adapt to the situation as it evolves.

In most cases the points noted in this table and in the ensuing document are outlined in greater detail in functional group or agency plans.



Ac	tivity	Response activities	Recovery activities
1.	Situational awareness	 Road clearance teams General public Media reports Survey and rescue teams Impact assessment teams 	 Contributes to recovery planning through impact assessment data Comprehensive impact assessments Needs assessment
2.	Public Information	 Public Information Group activation Spokes persons identified SecureNT activated 	Continues in recovery
3.	Survey and Rescue	 Survey teams deploy to designated areas Critical sites surveyed Deploy rescue teams - NTFRS and NTPF Specialist Response Division provide primary Urban Search and Rescue capability 	Survey and impact assessment data used to contribute to the Recovery Action Plan
4.	Road clearance	 Road patrol teams deploy and check assigned routes Road clearance to priority sites Assess Stuart Hwy to Katherine (supply route) 	 Restoration of road networks and bridges Return to business as usual

Activity	Response activities	Recovery activities
5. Emergency accommodation	 Emergency accommodation and shelter evacuation centres Provision of resources that will enable people to remain in their homes Emergency clothing 	 Evacuation centres may continue into recovery Temporary accommodation options Repatriation planning
6. Medical	 Hospital Identify any issues with accessing facilities Initial Impact assessment Access to critical supplies e.g. medicines, consumables, power or fuel and water ongoing acute clinical care and critical services requirements increase morgue capacity Health Centres identify any issues with accessing facilities Access to critical supplies e.g. medicines, consumables, power or fuel and water GP clinics and pharmacies identify operational GP services identify operational pharmacies Support Medically vulnerable people Medical retrieval services (air and road 	 Ongoing provision of health services which may include business continuity plans engagement with stakeholders Repatriation of medically vulnerable people in community GP clinics and pharmacies ongoing liaison by the Medical Group Medical retrieval services – resume business as usual
7. Essential goods and services	 Establish emergency feeding and food distribution points 	Support the re-opening of the private business sector

Activity	Response activities	Recovery activities
	 Assessing the damage to suppliers and retailers of critical resources Assess the impact on barge operations and any effect on the ability to supply remote communities Implement interim banking arrangements 	 Monitor levels and availability of essential goods Manage logistics arrangements supplying resources to outlying communities Public Health inspections (food outlets) Banking sector business continuity arrangements
	 Fuel Fuel suppliers and point of sale Manage fuel supplies to emergency power generation 	 Monitor fuel levels Infrastructure repairs Emergency fuel supplies for recovery Liaise with fuel suppliers, distributors and wholesalers to re-establish long term supply
	Banking	 Emergency cash outlets Implement long term arrangements
8. Evacuation	 Evacuations within community Evacuation out of community Registration 	 Support services for evacuees Recovery information for evacuees Repatriation
9. Public Health	 Communicable disease control response Drinking water safety standards Sewage and waste disposal Safe food distribution and advice Vector and vermin control Food and commercial premises 	Ongoing in recovery
10. Utilities	 Power supply Power generation Water supply Sewerage Emergency sanitation 	 Restore power network Restore water and sewerage infrastructure Issue alerts until safe to use

Act	ivity	Response activities	Recovery activities
11.	Impact assessments	Training assessment teamsInitial impact assessments	Comprehensive impact assessmentsOngoing needs assessments
12.	Transport infrastructure (supply lines)	 Air (Airport/Airstrip) Clear the runway to allow air movements Establish a logistics hub at the airport Terminal damage and operational capability assessment 	Monitor repairs and business continuity activities
		 Road Highway and critical access roads damage assessment Repair work to commence immediately 	 Planning and prioritising repair work of all affected key Territory Highways (Stuart, Barkly, Victoria and Arnhem)
		Rail Rail damage assessment Outage estimation	 Ongoing liaison with operator to support restoration to business as usual
		 Port, Harbour and Barge Assess damage to port infrastructure and harbour facilities Assess the damage to barge facilities 	 Repairing infrastructure Establish alternate arrangements for the supply of remote communities
13.	Waste management	 Waste management requirements and develop waste management plan if required 	Continues in recovery
14.	Repairs and reconstruction	 Private housing impact assessments temporary repairs Government buildings damage assessment Public housing impact assessments Private industry damage assessments 	 Private housing information and support to facilitate repairs Government buildings repairs and reconstruction Public housing long term repair plans Private industry repair and reconstruction

Activity	Response activities	Recovery activities
		 Temporary accommodation for a visiting construction workforce
15. Transport services	 Staged re-establishment of public transport services 	Continues in recovery
16. Telecommunications	 Telstra and Optus will assess the damage to their infrastructure Put in place temporary measures to enable landline and mobile services 	 Repair damage networks and infrastructure (for private entities there is support for operators only)
17. Public safety	 Police will maintain normal policing services to the community 	 Gradual return to business as usual
18. Animal welfare	Temporary emergency arrangements for pets	Reunite pets with their owners and cease emergency support arrangements
19. Community consultation	 Information provision regarding the overall situation, response efforts, what services are available and how to access them 	 Community consultation process regarding long term recovery and community development

12. Acronyms

Acronyms	Definitions
AAPA	Aboriginal Areas Protection Authority
ABC	Australian Broadcasting Corporation
AEP	Aerodrome Emergency Plan
AIIMS	Australasian Inter-Service Incident Management System
BFNT	Bushfires NT
CM&C	Department of the Chief Minister and Cabinet
DCDD	Department of Corporate and Digital Development
DCF	Department of Children and Families
DET	Department of Education and Training
DLI	Department of Logistics and Infrastructure
DLPE	Department of Lands, Planning and Environment
DOH	Department of Health
DTBAR	Department of Trade, Business and Asian Relations
EOC	Emergency Operations Centre
ERA	Emergency Response Area
ICC	Incident Control Centre
ICP	Incident Control Point
IMT	Incident Management Team
JESCC	Joint Emergency Services Communications Centre
KL	Kilolitres
LCC	Local Coordination Centre
LEC	Local Emergency Committee
LRCC	Local Recovery Coordination Committee
М	Metre

Acronyms	Definitions
NERAG	National Disaster Risk Assessment Guidelines
NT	Northern Territory
NTES	Northern Territory Emergency Service
NTFES	Northern Territory Fire and Emergency Services
NTFRS	Northern Territory Fire and Rescue Service
NTG	Northern Territory Government
NTPF	Northern Territory Police Force
RAT	Rapid Assessment Team
RCC	Rescue Coordination Centre
SEWS	Standard Emergency Warning Signal
SITREP	Situation Report
STAND	Strengthening Telecommunications Against Natural Disasters
TDO	Territory Duty Officer
TEABBA	Top End Aboriginal Bush Broadcasting Association
TEMC	Territory Emergency Management Council
WDRC	West Daly Regional Council
WebEOC	Web-Based Emergency Operations Centre