

Use this form if you are requesting to view or obtain a copy of CCTV footage taken from NT Police's City Safe Cameras.

This application form is **NOT** to be used when requesting CCTV footage that has been seized as part of an investigation. For further information in relation to your request, please do not hesitate to contact us.

An application fee of **\$115.00** will apply. If the footage is required for civil proceedings no fees will apply, however evidence of such proceedings will need to be included with the application.

Please note that most footage is only held for 30 days before being destroyed.

Please send your completed application form, a clear copy of your photo ID and proof of payment to the Information Access Team by email or mail. If you submit your form at an NT Police Station, the receiving officer will verify your ID and forward your application to the Information Access Team for you.

Your Name and Contact Details

Title (please circle):	Ms / Mrs / Miss / Mr / Dr Other _____	Postal Address:	
First Name:		Family Name:	
Phone: (B/H):		(A/H):	
Email:		Fax:	

Preferred Form of Access (please tick relevant box)

<input type="checkbox"/>	I wish to examine the information on NT Police, Fire and Emergency Services premises
<input type="checkbox"/>	I would like a copy of the information sent to me

Application Fee - \$115.00 (please tick relevant box)

If you require this information for civil proceedings, there is no application fee

<input type="checkbox"/>	I attach a \$115.00 cheque / money order or I have paid via credit card or debit card
<input type="checkbox"/>	I require this footage for civil proceedings (please attach evidence of civil proceedings)

Details of Footage Required (enter as many fields as you are able)	
PROMIS or ICAD Number:	
Date of Incident:	
Incident Time:	
Description of Location:	
Description of Incident Recorded:	<i>Please include as much information as possible, so that our staff are able to locate the information you require</i>
Sign here:	Date:
Privacy	
<p>Northern Territory Police, Fire and Emergency Services (NTPFES) is collecting this information to ensure that the correct person is entitled to receive the information requested. This collection is authorised or required by the Information Act 2002 and/or the Northern Territory Police Administration Act 1978. The information provided on this form is only used to identify the applicant for the purpose of providing the information requested. You have the right to request access to any of your personal information held by NTPFES. For more information, please contact NTPFES by telephone on (08) 8985 8930.</p>	
This must be completed by the Receiving Officer before forwarding to the Information Access Team	
Date Application Received:	
Photographic ID of Applicant Attached <input type="checkbox"/>	Evidence of Civil Proceedings Attached YES / NO
Receipt Number:	Payment Amount:
Receiving Officers Name & Position (please print):	
Signature of Receiving Officer:	

Payment Options

Bank Transfer via Internet or Telephone Banking – only within Australia

Our bank details are:

National Australia Bank (NAB)
Account Name: NT Police Fire & Emergency Services
BSB: 085-933
Account Number: 187959771
Description: Applicant's/Your Name – 166311

You must also attach a copy of the transfer confirmation to this application form and send it to the Information Access Team at NT Police, Fire and Emergency Services.

Credit Card – this is the only method of payment for overseas customers

Credit card payments can be made over the telephone. You must advise the customer service officer that you are paying for an application for a City Safe CCTV application.

You can contact us during office hours on **(08) 8985 8930**.

Cheque / Money Order

Cheques and money orders should be made payable to the Receiver of Territory Monies (RTM) and sent with the completed application form to the Information Access Section of NT Police, Fire and Emergency Services.

Contact Us

Information Access Team
PO Box 39764
WINNELLIE NT 0821

Telephone: (08) 8985 8930
police.information@nt.gov.au