



## NT Police, Fire and Emergency Services

### Motor Vehicle Crash Application Form

#### Contact Us

Information Access Team  
PO Box 39764  
WINNELLIE NT 0821

Telephone: (08) 8985 8929  
[police.information@nt.gov.au](mailto:police.information@nt.gov.au)

Motor Vehicle Crash Reports attract a fee pursuant to the *Police Administration (Fees) Regulations* of **50 Revenue Units** per report. Revenue Units are governed by the *Northern Territory Revenue Units Act 2009* and are subject to change 1 July each year.

The Northern Territory Department of Treasury and Finance determine the value of a Revenue Unit for all Northern Territory Government Departments.

Please refer to the current Fee Advice located at the below link if you are unsure of the fee associated with this request:

<http://www.pfes.nt.gov.au/Access-to-information.aspx>

Unfortunately, these fees can **NOT** be waived under any circumstances.

Please send your completed application form, a clear certified copy of your photo ID and proof of payment to the Information Access Team by email or mail. If you submit your form at an NT Police Station, the receiving officer will certify your ID and forward your application to the Information Access Team for you.

#### Your Name and Contact Details

Title (please circle): Ms / Mrs / Miss / Mr / Dr _____	Postal Address: _____
First Name: _____	_____
Family Name: _____	_____
Phone: (B/H) _____ (A/H) _____	_____
Email: _____	Fax: _____

#### Establishment of Interest

You must tick the applicable involvement type or state a bona fide interest in the information claimed

- Driver, Passenger, Motorcyclist, Cyclist or Pedestrian
- Owner of Vehicle, Motorcycle, Bicycle, Bus, Truck, Road Train
- Other (please specify) \_\_\_\_\_

**Information Required**

- Copy of the Road Traffic Crash/Incident Report  
 Copy of a Statement

**Crash Details (enter as many fields as you are able)**

PROMIS or ICAD Number: \_\_\_\_\_

Date of Crash: \_\_\_\_\_

Place of Crash: \_\_\_\_\_

Driver/s or Pedestrian/s Unit 1: \_\_\_\_\_

Driver/s or Pedestrian/s Unit 2: \_\_\_\_\_

Vehicle Registration No/s Unit 1: \_\_\_\_\_ Unit 2: \_\_\_\_\_

Member/Police Station Reported to: \_\_\_\_\_

**Sign Here** \_\_\_\_\_ **Date** \_\_\_\_\_**Privacy**

Northern Territory Police, Fire and Emergency Services (NTPFES) is collecting this information to ensure that the correct person is entitled to receive the information requested. This collection is authorised or required by the *Information Act* (NT) and/or the Northern Territory *Police Administration Act*. The information provided on this form is only used to identify the applicant for the purpose of providing the information requested. You have the right to request access to any of your personal information held by NTPFES. For more information, please contact NTPFES by telephone on (08) 8985 8926.

**This must be completed by the Receiving Officer before forwarding to the Information Access Team**

Date Application Received: \_\_\_\_\_

Photographic Identification of Applicant Attached: Yes

Receipt Number: \_\_\_\_\_ Payment Amount: \_\_\_\_\_

Receiving Officer's Name &amp; Position (please print): \_\_\_\_\_

Signature of Receiving Officer: \_\_\_\_\_

Northern Territory Police,  
Fire and Emergency Services



## NT Police, Fire and Emergency Services

### Motor Vehicle Crash Payment Options

#### Contact Us

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PO Box 39764  
WINNELLIE NT 0821

Telephone: (08) 8985 8929  
[police.information@nt.gov.au](mailto:police.information@nt.gov.au)

#### Bank Transfer via Internet or Telephone Banking – only within Australia

Our bank details are:

National Australia Bank (NAB)  
Account Name: Receiver of Territory Monies (RTM)  
BSB: 085-461  
Account Number: 161610000  
Description: Applicant's/Your Name – 131140

You must also attach a copy of the transfer confirmation to this application form and send it to the Information Access Team at NT Police, Fire and Emergency Services.

#### Credit Card – this is the only method of payment for overseas customers

Credit card payments can be made to the Receiver of Territory Monies (RTM) over the telephone or by email. You must advise the RTM that you are paying for a Motor Vehicle Crash Report, with the general ledger code **16HBDA02 - 131140** and tax code **N00**. You must also attach a copy of the RTM receipt to this application form and send it to the Information Access Team at NT Police, Fire and Emergency Services.

The RTM can be contacted during office hours on **(08) 8999 1606** or by email [RTMDarwin@nt.gov.au](mailto:RTMDarwin@nt.gov.au)

#### Cheque / Money Order

Cheques and money orders should be made payable to the Receiver of Territory Monies (RTM) and sent with the completed application form to the Information Access Section of NT Police, Fire and Emergency Services.