



**NT Police, Fire and Emergency Services**  
**Blood Alcohol Concentration/Drug Analysis**  
**Application Form**

**Contact Us**  
Forensic Chemistry Unit  
Forensic Science Branch  
PO Box 39764  
WINNELLIE NT 0821  
  
Telephone: (08) 8922 1322  
Fax: (08) 8922 3197  
[forensic.toxicology@pfes.nt.gov.au](mailto:forensic.toxicology@pfes.nt.gov.au)

Blood Alcohol Concentration (BAC) and Drug Analysis Reports attract a fee pursuant to the *Police Administration (Fees) Regulations*.

Where the analysis has been undertaken as part of a Police investigation, a copy of the relevant Certificate(s) can be provided at a cost of **45 Revenue Units** per certificate.

Where the analysis has not been requested by Police but a blood sample exists, application to have the sample analysed can be made by the donor or a third party with a legitimate interest in the results who has provided an Authority to Release Information document signed by the donor or his/her legally recognised representative. The Forensic Chemistry Unit can analyse the sample based on a fee for service, a **BAC analysis is 125 Revenue Units**, a **Drug Screen analysis is 250 Revenue Units** and a **Drug Confirmation analysis is 375 Revenue Units**.

Revenue Units are governed by the Northern Territory *Revenue Units Act 2009* and are subject to change 1 July each year. The Northern Territory Department of Treasury and Finance determine the value of a Revenue Unit for all Northern Territory Government Departments. Unfortunately, these fees can **NOT** be waived under any circumstances.

Please send your completed application form and proof of payment to the Forensic Chemistry Unit by email, fax or mail. If you submit your form at an NT Police Station, the receiving officer will forward your application to the Forensic Chemistry Unit for you.

**Your Name and Contact Details**

Title (please circle): Ms / Mrs / Miss / Mr / Dr _____	Postal Address: _____
First Name: _____	_____
Family Name: _____	_____
Agency: _____	_____
Phone: (B/H) _____ (A/H) _____	
Email: _____	Fax: _____

### Establishment of Interest

You must tick the applicable involvement type or state a bonafide interest in the information claimed

- Driver, Passenger, Motorcyclist, Cyclist or Pedestrian  
 Owner of Vehicle, Motorcycle, Bicycle, Bus, Truck, Road Train  
 Other (please specify) \_\_\_\_\_

### Information Required

- Blood Alcohol Concentration Certificate  
 Drugs Certificate

*Third party requests must have an 'Authorisation to Release Information' signed by the donor attached*

### Crash Details (enter as many fields as you are able)

PROMIS or ICAD Number: \_\_\_\_\_  
Date of Crash: \_\_\_\_\_  
Place of Crash: \_\_\_\_\_  
Driver/s or Pedestrian/s Unit 1: \_\_\_\_\_  
Driver/s or Pedestrian/s Unit 2: \_\_\_\_\_  
Vehicle Registration No/s Unit 1: \_\_\_\_\_ Unit 2: \_\_\_\_\_  
Hospital/Clinic: \_\_\_\_\_  
Member/Police Station Reported to: \_\_\_\_\_

Sign Here \_\_\_\_\_ Date \_\_\_\_\_

### Payment Options

*(if application not made at a Police Front Counter)*

#### Credit Card

Credit card payments can be made to the Receiver of Territory Monies (RTM) over the telephone or by email. You must advise the RTM that you are paying for a Blood Alcohol Concentration/Drug Analysis Report, with the general ledger code **16 CEB 349 - 131142** and tax code **N00**. You must also attach a copy of the RTM receipt to this application form and send it to the Forensic Chemistry Unit at NT Police, Fire and Emergency Services. The RTM can be contacted during office hours on **(08) 8943 6219**.

#### Bank Transfer via Internet or Telephone Banking

Our bank details are:

National Australia Bank (NAB)  
BSB: 085-461  
Account Number: 161610000  
Description: Applicant's/Your Name – 131142

You must also attach a copy of the transfer confirmation to this application form and send it direct to the Forensic Chemistry Unit (contact options on front page).

### 2014/15 Fee Advice

As at **1 July, 2015**; 1 Revenue Unit is equal to **\$1.15**, therefore the following fees apply:

Type of Request/Application	Revenue Unit	Current Fee	Tax Code
Copy of a BAC/Drug Certificate	45	\$51	N00
Conduct a BAC Analysis	125	\$143	N00
Conduct a Drug Screen Analysis	250	\$287	N00
Conduct a Drug Confirmation Analysis	375	\$431	N00

### Privacy

*Northern Territory Police, Fire and Emergency Services (NTPFES) is collecting this information to ensure that the correct person is entitled to receive the information requested. This collection is authorised or required by the Information Act (NT) and/or the Northern Territory Police Administration Act. The information provided on this form is only used to identify the applicant for the purpose of providing the information requested. You have the right to request access to any of your personal information held by NTPFES. For more information, please contact NTPFES by telephone on (08) 8985 8926.*

This must be completed by the Receiving Officer before forwarding to the Forensic Chemistry Unit

Date Application Received: \_\_\_\_\_  
Photographic Identification of Applicant Attached: Yes / No  
Receipt Number: \_\_\_\_\_ Payment Amount: \_\_\_\_\_  
Receiving Officer's Name & Position (please print): \_\_\_\_\_  
Signature of Receiving Officer: \_\_\_\_\_