



NT Police, Fire and Emergency Services

Body Worn Video (BWV) Footage Application Form

Contact Us

Information Access Team
PO Box 39764
WINNELLIE NT 0821
Telephone: (08) 8985 8926
Fax: (08) 8942 3268
police.information@nt.gov.au

Use this form if you are requesting to view or obtain a copy of BWV footage taken from NT Police member issued Body Worn Video.

This application form is **NOT** to be used when requesting BWV footage that has been seized as part of an investigation. For further information in relation to your request, please do not hesitate to contact us.

An application fee of **\$115.00** will apply.

Please note that most footage is only held for 110 days before being destroyed.

Please send your completed application form and proof of payment (if applicable) to the Information Access Team by email, fax or mail. If you submit your form at an NT Police Station, the receiving officer will forward your application to the Information Access Team for you.

Your Name and Contact Details

Title (please circle): Ms / Mrs / Miss / Mr / Dr _____ Postal Address: _____
First Name: _____
Family Name: _____
Phone: (B/H) _____ (A/H) _____
Email: _____ Fax: _____

Preferred Form of Access (please tick relevant box)

- I wish to examine the information on NT Police, Fire and Emergency Services premises
 I would like a copy of the information sent to me

Application Fee - \$115.00 (please tick relevant box)

If you require this information for civil proceedings, there is no application fee.

- I attach a \$115.00 cheque / money order / receipt

Details of Footage required (enter as many fields as you are able)

PROMIS or ICAD Number: _____

Date of Incident: _____

Incident Time: _____

Description of Location: _____

Description of Incident Recorded (please include as much information as possible, so that our staff are able to locate the information you require):

Sign Here _____ **Date** _____

Privacy

Northern Territory Police, Fire and Emergency Services (NTPFES) is collecting this information to ensure that the correct person is entitled to receive the information requested. This collection is authorised or required by the *Information Act* (NT) and/or the Northern Territory *Police Administration Act*. The information provided on this form is only used to identify the applicant for the purpose of providing the information requested. You have the right to request access to any of your personal information held by NTPFES. For more information, please contact NTPFES by telephone on (08) 8985 8926.

This must be completed by the Receiving Officer before forwarding to the Information Access Team

Date Application Received: _____

Photographic Identification of Applicant Attached: Yes / No

Receipt Number: _____ Payment Amount: _____

Receiving Officer's Name & Position (please print): _____

Signature of Receiving Officer: _____

Northern Territory Police,
Fire and Emergency Services



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Body Worn Video (BWV) Footage Payment Options

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Cheque / Money Order

Cheques and money orders should be made payable to the Receiver of Territory Monies (RTM) and sent to the Information Access Section of NT Police, Fire and Emergency Services.

Credit Card

Credit card payments can be made to the Receiver of Territory Monies (RTM) over the telephone or by email. You must advise the RTM that you are paying for a Request for BWV Footage, with the general ledger code **16 MEA 296 - 166311** and tax code **N00**. You must also attach a copy of the RTM receipt to this application form and send it to the Information Access Team at NT Police, Fire and Emergency Services.

The RTM can be contacted during office hours on **(08) 8943 6219**.

Bank Transfer via Internet or Telephone Banking

Our bank details are:

National Australia Bank (NAB)
BSB: 085-461
Account Number: 161610000
Description: Applicant's/Your Name – 166311

You must also attach a copy of the transfer confirmation to this application form and send it to the Information Access Team at NT Police, Fire and Emergency Services.