

PAINTBALL OPERATORS LICENCE APPLICATION CHECKLIST

- Application made on 'Application for a Paintball Operators Licence' – PF493.
- The applicant has completed all parts of the form.
- The applicant has provided 100 points of identification.
- The applicant has signed and dated the application.
- The applicant has provided the following documentary evidence in support of the application:
 - An extract of the company registration (ACN) detailing the company details and trading name of the business,
 - The name and address of a person who will be the 'representative' of the Company and authorised to act on behalf of the Company in the day-to-day operations,
 - The name and address of each person who is a close associate of the applicant,
 - The applicant has provided a list detailing the persons employed under the licence,
 - Be accompanied by evidence that the applicant has public liability insurance for the amount prescribed by regulation (\$10 million dollars).
- Where the application is for the first issue of the Licence, the applicant will have to provide:
 - A business plan outlining the applicant's proposed business and operational practices,
 - Detailed plans showing the land tenure, playing fields, staging areas, exclusion and safety zones,
 - Evidence that the planned activity has approval from the Development Consent Authority, and
 - Evidence that the planned activity has approval from the applicable Council or Shire.
- Safe Storage arrangements are to be inspected on each and every reissue and a PROMIS Case has been raised and tasked to the responsible Police Station to undertake the inspection.
- Payment has been made and a receipt issued.
- The application has been added to SAFER, including if required, a PROMIS Organisation ID being created.
- In the case of a person trading as a business, a PROMIS and IJIS check have been completed and the results noted in the provided fields on the rear of the application form.
- The receiving member has signed the application.