

ARMOURER'S LICENCE APPLICATION CHECKLIST

- Application made on 'Application for an Armourers Licence' – PF480.
- The applicant has completed all parts of the form.
- The applicant has signed and dated the application.
- The applicant has provided 100 points of identification ('Proof of Identity' – PF490).
- The applicant has provided the required supporting documentation to establish a Genuine Reason and if required a Genuine Need for a restricted category of firearm.
- The applicant has provided documentary evidence as to their qualifications to repair or service firearms*. (* Only required for initial application and not required for subsequent applications)
- Safe Storage arrangements are to be inspected on each and every reissue and a PROMIS Case has been raised and tasked to the responsible Police Station to undertake the inspection.
- Payment has been made and a receipt issued.
- The application has been added to SAFER, including if required, a PROMIS ID being created.
- A Photograph of the applicant has been obtained in accordance with the approved method.
- A PROMIS and IJIS check have been completed and the results noted in the provided fields on the rear of the application form.
- The receiving member has signed the application.