

## **JUNIOR CLUB LICENCE APPLICATION CHECKLIST**

- Application made on 'Application for – Shooters Licence / Sport Shooters Permit / Cat H Sport Shooters Licence / Junior Club Licence\*' – PF444.
- The applicant has completed all parts of the form.
- The applicant has provided 100 points of identification ('Proof of Identity' – PF490).
- The applicant has signed and dated the application.
- The applicant's parent or legal guardian has provided a Statutory Declaration supporting the issue of the licence.
- In the case of the application being for a Licence with a Category H endorsement, the applicant must:
  - Have held for at least 3 months, a 'Sport Shooters Permit' to use Category H firearms under supervision at an approved firearms club, or
  - Hold a current corresponding junior licence issued by another State or Territory issued for the same purpose as a Firearms Club Junior Licence.
- The applicant has provided the required supporting documentation in the form of a Certificate of Club Membership endorsed by an authorised signatory of the Club.
- Payment has been made and a receipt issued.
- The application has been added to SAFER, including if required, a PROMIS ID being created.
- A Photograph of the applicant has been obtained in accordance with the approved method.
- A PROMIS and IJIS check have been completed and the results noted in the provided fields on the rear of the application form.
- The receiving member has signed the application.