

CAT H SPORT SHOOTERS LICENCE APPLICATION CHECKLIST

- Application made on 'Application for – Shooters Licence / Sport Shooters Permit / Cat H Sport Shooters Licence / Junior Club Licence*' – PF444.
- The applicant has completed all parts of the form.
- The applicant has provided 100 points of identification ('Proof of Identity' – PF490).
- The applicant has signed and dated the application.
- The applicant is eligible for a Category H Sport Shooters Licence by virtue, that they:
 - Hold and have held for at least 3 months, a 'Sport Shooters Permit' to use category H firearms under supervision at an approved firearms club, or
 - Hold a current Category H Sports Shooters Licence, or
 - Hold a current corresponding licence issued by another State or Territory issued for the same purpose as a Category H Sport Shooters Licence.
- The applicant has provided the required supporting documentation in the form of a Certificate of Club Membership ('Certificate of firearm club membership – Category H Sport Shooters Licence' - PF474B) endorsed by an authorised signatory of the Club.
- The applicant has provided proof that they have met the minimum attendance requirements during the period of their 'Sport Shooters Permit' or during the period of a previous Category H Sport Shooters Licence, and this is attached to their application (Attendance Cards).
- The applicant has satisfied the Safe Storage provisions of the Act:
 - Safe Storage arrangements already recorded (for inspections of premises only), or
 - The applicant has a provided proof of storage with another licence holder ('Permission to store firearms notice' - PF492) (to be supplied with every reissue of licence), or
 - The applicant requires their Safe Storage arrangements to be inspected. A PROMIS Job has been raised and tasked to the responsible Police Station to undertake the inspection.
- Payment has been made and a receipt issued.
- The application has been added to SAFER, including if required, a PROMIS ID being created.
- A Photograph of the applicant has been obtained in accordance with the approved method.
- A PROMIS and IJIS check have been completed and the results noted in the provided fields on the rear of the application form.
- The receiving member has signed the application.